



SOUTH CENTRAL KANSAS LIBRARY SYSTEM
SCKLS 2010 LIBRARY PROGRAMMING
GRANT GUIDELINES

The South Central Kansas Library System invites public, school, academic and special libraries to submit applications for the SCKLS 2010 Library Programming Grant. Funded activities should occur between January 1 and December 31, 2010. The deadline for submission of 2010 programming grant applications is December 31, 2010. Grants will be awarded in amounts up to \$200. Member libraries may submit one grant proposal per calendar year.

Applicants should plan and provide programs that will address needs within their own communities. The following are examples:

- Book discussions for any age group
- Infant and toddler program
- Youth and young adult program
- Adult and senior program
- Programming series on topics such as hobbies, finances, health or music
- Outreach program to underserved groups
- Parenting skills
- Partnership programs with community agencies and schools
- Literacy program
- Diversity projects

Grant funds may be used for, but are not limited to:

- Books to be kept by the library or given to participants
- Supplies
- Printing/postage
- Food
- Incentives/gifts/prizes
- Entertainment

Grant stipulations are as follows:

- Grant applicants must be members of the South Central Kansas Library System.
- Grants will be distributed on a first-come, first-serve basis until the total budgeted amount is expended. To determine the eligibility of funds contact Tom Taylor, SCKLS.
- Member libraries may only apply once per year. School districts and libraries with more than one branch are considered a single entity and can only submit one request per agency per year.
- Applicants will be notified within 15 days of submission concerning their grant status. Grant checks will be distributed to recipients within 15-30 days of the approval of the applications.
- Each program event should be marketed as sponsored in part by the South Central Kansas Library System and introduced with the following (or similar) statement:

Our program is brought to you in part by the South Central Kansas Library System. SCKLS serves 147 participating public libraries, school districts, academic libraries and special libraries in twelve counties. The mission of the South Central Kansas Library System is to assist member libraries to provide excellent service to their communities.

- One month after the program event, the library will submit a written evaluation and copies of promotional materials for the event(s). **To be eligible for a grant in the next calendar year, the evaluation form must be returned by the deadline.** The evaluation is available from Tom Taylor or on the SCKLS web site at <http://www.sckls.info/programminggrant>.

If you have questions or need additional information, contact Tom Taylor, SCKLS CE Coordinator, 800-234-0529 ext. 149 or tom@sckls.info.

The application should be sent to:

Mail to: Tom Taylor
 SCKLS 2010 Library Programming Grant
 321 North Main Street
 South Hutchinson, KS 67505

Fax to: 620-663-9797
 Attn: Tom Taylor