

September 16, 2005  
SCKLS Executive Committee Minutes  
SCKLS, 321A North Main Street, South Hutchinson  
9:30 a.m.

Committee members attending were Janet Brown, Janice Sharp, Kate Field, Judy Bennett, Deb Simpson, Gail Stucky, Christie Snyder, Merle Bender, Jane Barnard, Marilyn Hurst and Patti Brace. Not attending were Martha Fee and Nancy Soldner. Also attending were Paul Hawkins, Mia Wilson, Jeanie Armour and Scot Loyd.

Chair Janice Sharp called the meeting to order.

The agenda for the September 16, 2005 meeting and the minutes of the August 2005 meeting were presented.

Motion: Jane Barnard moved to approve the current agenda and the minutes of the August meeting. Kate Field seconded and the motion carried.

Financial report: Paul gave details on selected expenditures from the report of Expenses by Vendor Detail.

Motion: Merle Bender moved to accept the financial report. Janet Brown seconded and the motion carried.

Director's report: SCKLS hosted its first internet continuing education video conference with 14 member librarians on September 13. The topic was librarianship and change.

Old business: The New Facility Project report was updated and distributed to committee members.

New business: The 2004 SCKLS Audit was presented by Scot Loyd of Swindoll, Janzen, Hawk and Loyd.

Motion: Marilyn Hurst moved to accept the audit report. Janet Brown seconded and the motion carried.

The Talking Books relocation to Emporia was presented by Jeanie Armour, Temporary Talking Books Manager. Jeanie, Vicky Johnson and Nancy Johnson have been working with Emporia to complete the transition of the Talking Books Service to Emporia after September 30, 2005.

Report and discussion about the draft of the SCKLS Policy Manual was presented by Paul Hawkins. There were no major requests for further revisions. The employee and operational manual will be presented to the Executive Committee for final approval at the October meeting.

Other items to be introduced: Janice Sharp introduced discussion about the CE Task Force Committee meeting that she attended.

Paul reported the process for Governor's Appointee to SCKLS was still in process.

Motion: Jane Barnard moved to adjourn the meeting. Judy Bennett seconded and the motion carried.