

October 24, 2005
SCKLS Executive Committee Minutes
Spiritual Life Center, 7100 East 45th Street North, Wichita
11:45 a.m.

Committee members attending were Janet Brown, Janice Sharp, Kate Field, Judy Bennett, Deb Simpson, Gail Stucky, Christie Snyder, Merle Bender, Jane Barnard, Marilyn Hurst, Martha Fee, Nancy Soldner and Patti Brace. Also attending were Paul Hawkins and Mia Wilson.

Chair Janice Sharp called the meeting to order.

The agenda for the October 24, 2005 meeting and the minutes of the September 2005 meeting were presented.

Motion: Merle Bender moved to approve the current agenda and the minutes of the September meeting. Nancy Soldner seconded and the motion carried.

Financial report: Paul Hawkins gave details on selected expenditures from the report of Expenses by Vendor Detail.

Motion: Martha Fee moved to accept the financial report. Marilyn Hurst seconded and the motion carried.

Director's report: In addition to the written report, Paul said that staff had visited the South Central Kansas Education Service Center in Clearwater and its facilities would be considered for future SCKLS meetings and trainings.

Old business: None.

The chair declared a recess for purpose of eating lunch at 12:15 and following lunch the meeting resumed at 1:00.

New business: The revised SCKLS Policy Manual for approval was presented by Paul Hawkins

Motion: Christie Snyder moved to accept the revised Policy Manual for 2006. Kate Field seconded and the motion carried.

Report and consideration of the 2006 Health Insurance Employee Benefit was presented by Paul Hawkins.

Motion: Nancy Soldner moved to accept the recommendation for the 2006 Health and Dental Insurance Employee Benefit be paid for those full-time employees enrolled in the coverage in the full amount of \$323.29 per month and that the employee benefit in lieu of health insurance in the amount of \$246.02 per month be continued for full-time non-

participating employees and the amount of \$123.01 be continued for half-time non-participating employees. Marilyn Hurst seconded and the motion carried.

Information about the Rotating Book Service survey was presented by Paul Hawkins. The survey was mailed to member libraries that are presently using the service. All libraries will have the opportunity to review any recommendations. A report will be given in the December meeting.

A report on the proposed building improvements was presented by Paul Hawkins. A layout was distributed to show where the proposed building improvements will take place. Bids for the improvements will be available at the next meeting in November.

A written recommendation to purchase a replacement vehicle was presented by Paul Hawkins.

Motion: Janet Brown moved to authorize the purchase of a Camry 4 Door XLE or LE Sedan for not more than \$21,000 (excluding trade-in) from Midwest Toyota of Hutchinson. Patti Brace seconded and the motion carried.

Motion: Gail Stucky moved to adjourn the meeting. Nancy Soldner seconded and the motion carried.