

January 20, 2006
SCKLS Executive Committee Minutes
SCKLS, 321A North Main Street, South Hutchinson
9:30 a.m.

Committee members attending were Janice Sharp, Janet Brown, Jean Volk, Susan Woodard, Judy Bennett, Deb Simpson, Martha Fee, Merle Bender, Jane Barnard, Marilyn Hurst, Pat Conklin and Patti Brace. Not attending was Gail Stucky. Also attending were Paul Hawkins, Mia Wilson, and Nancy Malone.

Chair Janice Sharp called the meeting to order.

The agenda for the January 20, 2006 meeting and the minutes of the December 2005 meeting were presented.

Motion: Marilyn Hurst moved to approve the current agenda and the minutes of the August meeting. Martha Fee seconded and the motion carried.

A tour of the building for the Executive Committee was given by Paul Hawkins to show the December construction projects that were completed.

Financial report: Paul Hawkins gave details on the 2005 budgeted line items and selected expenditures from the report of Expenses by Vendor Detail.

Motion: Merle Bender moved to accept the financial report. Jean Volk seconded and the motion carried.

Director's report: The State Library Forum in Augusta was discussed.

Old business: None to report.

New business: Report on the 2006 SCKLS Continuing Education Program was presented by Nancy Malone. An updated calendar of the Continuing Education Programs was given to the Executive Committee. The first quarterly Basic Library Training will be held in September.

Discussion of Needs Assessment for New SCKLS Services was presented by Paul Hawkins. A survey was sent out in January to member libraries for suggestions and ideas for improving SCKLS services and programs. The deadline for returning surveys is February 17, 2006. Paul Hawkins will report to the Executive Committee on the survey results at the next meeting.

Discussion of 2007 Annual Plan and Tentative Budget was presented by Paul Hawkins.

Executive Session for Personnel

Motion: Jean Volk moved to recess to executive session to discuss a personnel issue and protect the privacy of the employee and that the session begin at 11:18 a.m. and reconvene in open meeting at 11:25 a.m.. Patti Brace seconded and the motion carried.

The regular meeting reconvened at 11:25 a.m..

Other items to be introduced: None

Motion: Janet Brown moved to adjourn the meeting. Susan Woodard seconded and the motion carried.