

December 21, 2007  
SCKLS Executive Committee Minutes  
SCKLS, 321A North Main Street, South Hutchinson  
9:30 a.m.

Committee members attending were Janice Sharp, Jean Volk, Deb Simpson, Martha Fee, Barbara Lilyhorn, Janet Brown, Patti Brace, Judy Bennett, Merle Bender and Margaret Wiebe. Also attending were Paul Hawkins and Mia Wilson. Not attending were Susan Woodard and Marilyn Hurst.

Chair Janice Sharp called the meeting to order.

The agenda for the December 2007 meeting and the minutes of the November meeting were presented.

Motion: Barbara Lilyhorn moved to approve the current agenda and the minutes of the November meeting. Jean Volk seconded and the motion carried.

Introduction of Margaret Wiebe, New Academic Library Representative was presented by Janice Sharp.

#### Executive Session

Motion: Barbara Lilyhorn moved the Executive Committee recess into executive session to discuss the director's evaluation, a personnel issue and to protect the privacy of the employee and that the session begin at 9:34 a.m. and reconvene in open meeting at 9:44 a.m. Judy Bennett seconded and the motion carried.

The open meeting reconvened at 9:44 a.m.

Motion: Judy Bennett moved to authorize the Director's salary in the amount of a 4% increase for 2008. Merle Bender seconded and the motion carried.

Presentation and Tour of SCKLS Telecommunication Infrastructure Improvements was presented by Larry Papenfuss.

Financial report: Paul Hawkins gave details on selected expenditures from the Expenses by Vendor Detail report.

Motion: Jean Volk moved to accept the financial report. Barbara Lilyhorn seconded and the motion carried.

Director's report: Updates will be made in January of executive committee's contact information. Lessee Odyssey is closing their office. The Director will be presenting options for use of the space at the January executive committee meeting.

Old business: None.

New business: Approval of Chair's Appointment of Gail Niles-Stucky to Open Position on SCKLS Executive Committee was presented by Janice Sharp.

Motion: Martha Fee moved to approve the appointment of Gail Niles-Stucky to the Open Position to the Executive Committee. Jean Volk seconded and the motion carried.

Election of Chair Barbara Lilyhorn, Vice-chair Judy Bennett and Secretary/Treasurer Jean Volk for 2008 was presented by Janice Sharp.

Motion: Patti Brace moved for the election of Chair Barbara Lilyhorn, Vice-chair Judy Bennett and Secretary/Treasurer Jean Volk. Deb Simpson seconded and the motion carried.

Authorization of the 2008-2012 Capital Improvement Plan and Authorization of the 2007 Capital Improvement Transfer were presented by Paul Hawkins.

Motion: Patti Brace moved for the 2008-2012 Capital Improvement Plan and the 2007 transfer of \$57,000.00 from the General Fund to the Capital Improvement Fund. Martha Fee seconded and the motion carried.

Motion: Barbara Lilyhorn moved to adjourn the meeting. Jean Volk seconded and the motion carried.