

November 21, 2008
SCKLS Executive Committee Minutes
SCKLS, 321A North Main Street, South Hutchinson
9:30 a.m.

Committee members attending were Barbara Lilyhorn Janice Sharp, Janet Brown, Deb Simpson, Martha Fee, Jean Volk, Margaret Wiebe, Patti Brace, Judy Bennett, Marilyn Hurst, Merle Bender and Gail Stucky. Also attending were Paul Hawkins and Mia Wilson. Not in attendance was Susan Woodard.

Chair Barbara Lilyhorn called the meeting to order.

The agenda for the November 21, 2008 meeting and the minutes of the October 2008 meeting were presented.

Motion: Merle Bender moved to approve the current agenda and minutes of the October meeting. Jean Volk seconded and the motion carried.

Financial report: Paul Hawkins gave details on selected expenditures from the report of Expenses by Vendor Detail for October.

Motion: Martha Fee moved to approve the October financial reports. Janice Sharp seconded and the motion carried.

Director's Report: OEIE report will be available at the next Executive Committee meeting in December.

Old Business: None.

New Business:

Report on 2007 SCKLS Audit presented by Scot Loyd and Lindsey Moors, SJHL.

Report on Agreed Upon Procedures Service for SCKLS Member Public Libraries presented by Scot Loyd and Lindsey Moors, SJHL.

Motion: Margaret Wiebe moved to approve the 2007 SCKLS Audit reports. Judy Bennett seconded and the motion carried.

Authorization for the SCKLS Facility remodeling presented by Paul Hawkins. A written recommendation was presented.

Motion: Jean Volk moved to authorize the SCKLS Facility remodeling. Janice Sharp seconded and the motion carried.

Consideration of the 2009 Tentative Executive Committee Meeting Schedule was presented by Paul Hawkins.

Motion: Janice Sharp moved to approve the 2009 Tentative Executive Committee Meeting Schedule. Merle Bender seconded and the motion carried.

Motion: Marilyn Hurst moved the Executive Committee recess into executive session to discuss personnel-related issues and protect the privacy of the employees and that the session begin at 10:47 a.m and reconvene in open meeting at 11:00 a.m. and that the Director and the Human Resource person be included in the executive session. Martha Fee seconded and the motion carried.

The open meeting reconvened at 11:01 A.M.

Motion: Deb Simpson moved to adjourn the meeting. Jean Volk seconded and the motion carried.

Mia Wilson
Recorder