

May 15, 2009
SCKLS Executive Committee Minutes
SCKLS, 321A North Main Street, South Hutchinson
9:30 a.m.

Committee members attending were Judy Bennett, Janice Sharp, Susan Woodard, Deb Simpson, Martha Fee, Margaret Wiebe, Merle Bender, Gail Stucky, Rhonda Corwin and Nan Myer. Not attending was Jean Volk, Barbara Lilyhorn and Jane Lee. Also attending were Paul Hawkins, Mia Wilson and Lee Scott.

Vice-Chair Judy Bennett called the meeting to order.

Introduction of Lee Scott, the new SCKLS Technology Consultant was presented by Paul Hawkins.

The agenda for the May 15, 2009 meeting and the minutes of the March meeting were presented.

Motion: Janice Sharp moved to approve the current agenda and the March minutes. Susan Woodard seconded and the motion carried.

Financial report: Paul Hawkins gave details on the Expenses by Vendor Detail report for March and April.

Motion: Martha Fee moved to accept the financial reports from March and April. Merle Bender seconded and the motion carried.

Director's report:

In addition to his written report, Paul Hawkins noted two newspaper articles about SCKLS employees Tom Taylor and Leland Woodson who traveled to member libraries to recycle old technology items.

Old business: None.

New business:

Consideration of Moratorium on new SCKLS members presented by Paul Hawkins.

Motion: Janice Sharp approved the Moratorium on new SCKLS members starting on June 1, 2009 and ending May 30, 2011. Merle Bender seconded and the motion carried.

Motion: Rhonda Corwin moved for the executive committee recess into executive session to discuss employment issues and to protect employee privacy and that the executive session begin at 10:15 a.m. and reconvene in open meeting at 10:20 a.m. Janice Sharp seconded and the motion carried.

The open meeting reconvened at 10:21 a.m.

Motion: Janice Sharp moved that the changes in SCKLS staffing as recommended by the Director in the memo to the Executive Committee of May 8, 2009 be authorized. Susan Woodard seconded and the motion carried.

Discussion to invest SCKLS funds in Certificates of Deposit was presented by Paul Hawkins.

Consideration of recommendation regarding the State Courier Service was presented by Paul Hawkins. The courier service is projected to begin July 1, 2009. An email will be sent out to participating libraries about the service and cost. The deadline to participate is May 26, 2009. SCKLS will be not be directly subsidizing the state courier service, but allowing member libraries being able to choose which method of delivery service is most beneficial by SCKLS providing a Resource Sharing Grant for libraries that participate in interlibrary resource sharing. These grants are projected to be sent out by July 1, 2009.

Motion: Martha Fee moved for up to \$53,000.00 from the contingency line item of the general fund be used for the new Resource Sharing Grant for member libraries who participate in interlibrary loans. The grants may be best used by the library's discretion for purchase of library materials, state courier service, postage or other delivery methods to futher the interlibrary resource sharing. Janice Sharp seconded and the motion carried.

Motion: Janice Sharp moved to adjourn the meeting at 11:10 a.m. Deb Simpson seconded and the motion carried.

Mia Wilson
Recorder