

December 17, 2010

SCKLS Executive Committee Minutes

South Central Kansas Library System Facility, 321 N Main, South Hutchinson, KS  
9:30 a.m.

Committee members attending were Barbara Lilyhorn, Jean Volk, Janice Sharp, Deb Simpson, Merle Bender, Margaret Wiebe, Nan Myers, Gail Stucky, Susan Woodard, Martha Fee, Judy Bennett and Rhonda Corwin. Not attending was Jane Lee. Also attending were Paul Hawkins and Mia Wilson.

Chair Barbara Lilyhorn called the meeting to order at 9:34 am.

The agenda for the December 17, 2010 meeting and the minutes of the November meeting were presented.

Motion: Janice Sharp moved to approve the current agenda and the November minutes. Merle Bender seconded and the motion carried.

Financial report: Paul Hawkins gave details on the Expenses by Vendor Detail report for November.

Motion: Merle Bender moved to accept the financial reports from November. Rhonda Corwin seconded and the motion carried.

Director's report: Congratulations to Judy Bennett for her retirement as the Director of the Derby Public Library. Larry Papenfuss has been chosen for the 2011 Reno County Leadership program. Office positions open on the State Library Advisory Board if any Executive Committee members are interested.

Old business: None.

New business:

Election of Chair, Vice-chair and Secretary Treasurer was presented by Barbara Lilyhorn.

Motion: Margaret Wiebe moved to elect Barbara Lilyhorn as Chair, Gail Stucky as Vice-chair and Jean Volk as Secretary Treasurer. Martha Fee seconded and the motion carried.

Authorization of the 2010 Capital Improvement Transfer and Authorization of 2011-2015 Capital Improvement Plan was presented by Paul Hawkins.

Motion: Judy Bennett moved to transfer \$100,000 from the General Fund to the Capital Improvement Fund. Merle Bender seconded and the motion carried.

Motion: Martha Fee moved to authorize the 2011-2015 Capital Improvement Plan. Janice Sharp seconded and the motion carried.

Report on the SCKLS Family Medical Leave Act Policy was presented by Paul Hawkins.

Executive Session for Employment Issues

Motion: Janice Sharp moved the Executive Committee to recess into executive session to discuss employment issues and to protect employee privacy, and that the session begin at

10: 34 a.m. and reconvene in open meeting at 10:36 a.m. Judy Bennett seconded and the motion carried.

Motion: Jean Volk moved to reconvene in open meeting at 10:36 a.m with no binding action. Judy Bennett seconded and the motion carried.

Executive Session for Director's Evaluation

Motion: Janice Sharp moved the Executive Committee to recess into executive session to discuss the director's evaluation and to protect employee privacy, and that the session begin at 10:38 a.m. and reconvene in open meeting at 10:48 a.m. Rhonda Corwin seconded and the motion carried.

Motion: Judy Bennett moved to reconvene in open meeting at 10:48 a.m. with no binding action. Janice Sharp seconded and the motion carried.

Authorization of 2011 Director's Salary was presented by Barbara Lilyhorn.

Motion: Judy Bennett moved to authorize the Director's salary with a 3% merit increase for 2011. Merle Bender seconded and the motion carried.

Meeting adjourned at 11:13 a.m.

Mia Wilson  
Recorder