

September 16, 2011

SCKLS Executive Committee Minutes

South Central Kansas Library System Facility, 321 N Main, South Hutchinson, KS

9:30 a.m.

Committee members attending were Jean Volk, Martha Fee, Deb Simpson, Nan Myers, Susan Woodard, Jane Lee, Beth Evans, Janice Sharp and Margaret Wiebe. Not attending were Barbara Lilyhorn, Gail Stucky, Merle Bender, and Steve Read. Also attending were Paul Hawkins, Mia Wilson, Larry Papenfuss, Nicole Penley, Sharon Barnes, Ken Warner, Tram Nguyen and Lisa Sharbaugh.

Jean Volk called the meeting to order at 9:30 am.

The agenda for the September 16, 2011 meeting and the minutes of the August meeting were presented.

Motion: Deb Simpson moved to approve the current agenda and August minutes. Susan Woodard seconded and the motion carried.

Introduction of new SCKLS employees Lisa Sharbaugh, Library Support Specialist; Tram Nguyen, Technology Services Coordinator; and Ken Warner, Technology Consultant was presented by Paul Hawkins. Other staff introduced were Sharon Barnes, Technology Consultant; Nicole Penley, Outreach Services Specialist; and Larry Papenfuss Director of Information Technology.

New business:

Report on SCKLS Technology Services was presented by Larry Papenfuss, SCKLS Director of Information Technology.

Financial report: Paul Hawkins presented information about the Expenses by Vendor Detail report for August.

Motion: Janice Sharp moved to accept the financial reports from August. Deb Simpson seconded and the motion carried.

Director's report: A written report was included in the Executive Committee packet.

Old business: None.

New business:

Review of new Administrative Policy for General Fund transfers to the South Central Kansas Library Foundation was presented by Paul Hawkins.

Report and recommendations on the SCKLS Grant-in-Aid Program Compliance was presented by Paul Hawkins. Public libraries should receive local public funding in an amount equal to or greater than the total amount of the base Grant-in-Aid from SCKLS. Two sources of data are used by SCKLS to determine eligibility of receiving the Grant-in-Aid. If the library does not meet the requirement, the library board will be required to meet with the SCKLS Director and develop a written three-year plan for increased local funding.

Report on SCKLS Library Advocacy Initiatives was presented by Paul Hawkins. SCKLS has developed 3 initiatives for developing library advocacy for this Fall: Member Library Information Sharing Sessions, Library Advocacy Speaker Stephanie Vance with a dinner and a SCKLS booth at the League of Kansas Municipalities Conference in October.

Update on State Library Databases and Audio book, E-book changes was presented by Paul Hawkins. Focus groups were held across the state in August. Reductions of funding for databases will continue into 2012. These databases will be available till at least August 1, 2012. The statewide contract with Overdrive will end December 5, 2011. Recorded Books, for audio, is slated to begin in November and 3M for eBooks will be sometime during the first quarter of 2012, hopefully January.

Motion: Deb Simpson moved to adjourn the meeting. Janice Sharp seconded and the motion carried.

Mia Wilson
Recorder