

November 18, 2011  
SCKLS Executive Committee Minutes  
Hesston Public Library, 300 N Main St, Hesston, KS  
9:30 a.m.

Committee members attending were Barbara Lilyhorn, Jean Volk, Martha Fee, Deb Simpson, Beth Evans, Janice Sharp, Gail Stucky, Steve Read, Margaret Wiebe, Jane Lee and Merle Bender. Not attending were Nan Myers and Susan Woodard. Also attending were Paul Hawkins and Mia Wilson.

Barbara Lilyhorn called the meeting to order at 9:30 a.m.

Introduction of Cari Cusick the Director of the Hesston Public Library was presented by Paul Hawkins. Cari gave the committee a tour of the new library.

The agenda for the November 18, 2011 meeting and the minutes of the October meeting were presented.

Motion: Martha Fee moved to approve the current agenda and October minutes. Janice Sharp seconded and the motion carried.

Financial report: Paul Hawkins presented information about the Expenses by Vendor Detail report for October.

Motion: Merle Bender moved to accept the financial reports from October. Jean Volk seconded and the motion carried.

Director's report: A written report was included in the Executive Committee packet. Merle Bender was recognized for his service on the board and that this would be his last meeting attendance. Deb Simpson commented on the WALA legislative luncheon held in November.

Old business: None.

New business:

Authorization of pre-payment for 2012 OCLC services was presented by Paul Hawkins. A written memo was included.

Motion: Janice Sharp moved to approve the prepayment for 2012 OCLC services for \$30,000.00. Deb Simpson seconded and the motion carried.

Report on Library Service and Technology Act (LSTA) focus groups was presented by Paul Hawkins. The main focus of these groups was to collect information that will be used for next LSTA Five Year Plan. The plan should be available in the spring of 2012.

Consideration of the 2012 Tentative Executive Committee Meeting Schedule was presented by Paul Hawkins.

Motion: Jean Volk moved to approve the 2012 Executive Committee Meeting schedule. Deb Simpson seconded and the motion carried.

Distribution of Director's evaluation packet was presented by Barbara Lilyhorn. The packet was distributed at the meeting. The packet is to be returned by mail to Barbara by December 9, 2011. The Director's evaluation committee is Barbara Lilyhorn, Gail Niles Stucky, Susan Woodard and Beth Evans.

Janice Sharp moved to adjourn the meeting at 10:17 am. Deb Simpson seconded and the motion carried.

Mia Wilson  
Recorder