

June 15, 2012

SCKLS Executive Committee Minutes

Deets Memorial Library, Southwestern College, 100 College St., Winfield

9:30 a.m.

Committee members attending were Barbara Lilyhorn, Janice Sharp, Deb Simpson, Nan Myers, Susan Woodard, Jean Volk, Steve Read, Robert Kelly, Beth Evans, Jane Lee, Martha Fee and Kristin Sen. Not in attendance was Gail Stucky. Also attending was Paul Hawkins. Martha Fee left the meeting at 10:30 a.m.

Chair Barbara Lilyhorn called the meeting to order at 9:30 am.

Deets Memorial Library Director, Veronica McAsey was introduced and provided a tour of the library.

The agenda for the June 15, 2012 meeting and the minutes of the March meeting were presented.

Motion: Steve Read moved to approve the current agenda and the March minutes. Janice Sharp seconded and the motion carried.

Financial report: Paul Hawkins gave information on the Expenses by Vendor Detail reports for March, April and May.

Motion: Martha Fee moved to accept the financial reports from March, April and May. Nan Myers seconded and the motion carried.

Director's report: A written report was provided and the Director provided an update on Kan-ed and distributed a job description for the open Library Support Specialist position.

Old Business: None.

New Business:

Approval of Annual GAAP Waiver, Resolution 2012-01 was presented by Paul Hawkins.

Motion: Jean Volk moved to approve the Annual GAAP Waiver, Resolution 2012-01. Susan Woodard seconded and the motion carried.

Report of status of Sharon Wisner Public Library and Viola Township Library was presented by Paul Hawkins. A written memo was included.

Tentative Report on SCKLS Membership Issues was presented by Paul Hawkins. A written memo was included. The consensus of the Executive Committee was for the Director to proceed with developing the various administrative documents for their approval

SCKAN Polaris Integrated Library System Contract Addendum Update was presented by Paul Hawkins. A written report was included.

Summary Report on 2012 Survey of SCKLS Youth Services was presented by Paul Hawkins. A written report was included.

The next meeting will be hosted by Wichita State University Libraries on Friday, July 20 at 9:30 a.m. The meeting adjourned at 10:55 a.m.

Paul Hawkins
Recorder