

September 20, 2013
SCKLS Executive Committee Minutes
South Central Kansas Library System, 321 N Main St, South Hutchinson
9:30 a.m.

Committee members attending were Barbara Lilyhorn, Gail Stucky, Janice Sharp, Nan Myers, Robert Kelly, Steve Read, Martha Fee, Katherine Menon, Jane Lee, Patti Brace and Kristin Sen. Not attending were Jean Volk and Susan Woodard. Also attending were Paul Hawkins and Mia Wilson.

Chair Barbara Lilyhorn called the meeting to order at 9:30 am.

The agenda for the September 20, 2013 meeting and the minutes of the August meeting were presented.

Motion: Martha Fee moved to approve the current agenda and the August minutes. Janice Sharp seconded and the motion carried.

Financial report: Paul Hawkins gave details on the Expenses by Vendor Detail report for August.

Motion: Janice Sharp moved to accept the financial reports from August. Gail Stucky seconded and the motion carried.

Director's report: A written report was provided.

Old business: None.

New business: Authorization of Capital Improvements Phase 1 and Phase 2 parking lot replacement and repairs was presented by Paul Hawkins. Work to begin Monday, September 23 for Phase 1 and Phase 2 will be scheduled and completed in 2014.

Motion: Janice Sharp moved to authorize the Nunns Construction proposal for Capital Improvement Phase 1 and Phase 2 parking lot replacement, repairs and restriping up to \$225,000. Robert Kelly seconded and the motion carried.

Report on SCKLS Staffing was presented by Paul Hawkins. SCKLS is accepting applications for 2 open positions through November 1 for the positions of Technology Consultant and Technology Services Coordinator. Also, a Temporary Rotating Collections Assistant position was hired to assist with the Rotating Collections Service.

Report and Recommendations of SCKLS Bylaws Review Committee was presented by Barbara Lilyhorn. The two bylaws under consideration for revision are Article V, Executive Committee, Section 2 and Section 3. A written report was included with the item.

Motion: Patti Brace moved that the two revisions recommended by the Bylaw Committee to be presented to the System Board for approval at the Semi-annual Business Meeting, October 28, in Derby. Jane Lee seconded and the motion carried with 10 yes and 1 no.

Report on new LSTA Grant was presented by Paul Hawkins. The money from the State Library for the LSTA Grant has not been received yet. The grant money is to be expended by September 30. A written report was included with this item.

The meeting was adjourned at 10:43 a.m.

The October regular meeting will be held Monday, October 28 at 12:00 noon at the Derby Public Library. The SCKLS Semi-annual Business Meeting will begin at 9:00 am.

Mia Wilson
Recorder