

October 28, 2013
SCKLS Executive Committee Minutes
Derby Public Library, 1600 East Walnut Grove, Derby, KS
12:30 p.m.

Committee members attending were Gail Stucky, Jean Volk, Martha Fee, Susan Woodard, Janice Sharp, Kristin Sen, Katherine Menon, Patti Brace and Jane Lee. Not attending were Barbara Lilyhorn, Nan Myers, Robert Kelly and Steve Read. Also attending were Paul Hawkins and Mia Wilson.

Vice-chair Gail Stucky called the meeting to order at 12:30 p.m.

The agenda for the October 28, 2013 meeting and the minutes of the September meeting were presented.

Motion: Janice Sharp moved to approve the current agenda and September minutes. Susan Woodard seconded and the motion carried.

Financial report: Paul Hawkins presented information about the Expenses by Vendor Detail report for September.

Motion: Martha Fee moved to accept the financial reports from September. Jean Volk seconded and the motion carried.

Director's report: A written report was included in the Executive Committee packet. Tom Taylor, Member Library Services Coordinator, accepted the position of Director of the Andover Public Library. BLAST training for new librarians was held in October. Paul attended the League of Kansas Municipalities Conference in Overland Park, Kansas in October. Paul outlined some of the compensation issues that will be considered by the Compensation Review Committee that will be formed to make recommendations at the January 2014 Executive Committee meeting.

Old business: None.

New business:

Report and authorization of 2014 Health Insurance Employee Benefit was presented by Paul Hawkins.

Motion: Janice Sharp moved for the Executive Committee to authorize the continuation of our health insurance coverage with Blue Cross Blue Shield in the new amount of \$515.30 per month for participating employees and cash benefit in lieu of health insurance for non-participating full-time employees at \$246.02 a month. Patti Brace seconded and the motion carried.

Report and authorization of vehicle replacement was presented by Paul Hawkins.

Motion: Jane Lee moved for the Executive Committee to approve up to \$25,000 for the purchase of a 2014 Ford Escape from Midwest Ford, Hutchinson. Susan Woodard seconded and the motion carried.

Report on Courier Participation Feasibility was presented by Paul Hawkins. Katherine Goodenberger, Library Support Specialist, gathered data related to the possibility of SCKLS participating in the state-wide courier. Staff also discussed the options for using the courier at a staff meeting. The courier would save 25% of postage costs, but would still have the remaining 75% of the postage costs to pay plus the courier subscription. At this time it would not be feasible for SCKLS to participate with the state-wide courier.

Meeting adjourned at 1:30 p.m.

Mia Wilson
Recorder