

March 21, 2014

SCKLS Executive Committee Minutes

South Central Kansas Library System, 321 N Main St, South Hutchinson, KS

9:30 a.m.

Committee members attending were Barbara Lilyhorn, Nan Myers, Gail Stucky, Robert Kelly, Jane Lee, Katherine Menon, Kristin Sen, Susan Woodard, Jeff Roberson and Eldon Younce. Also attending were Paul Hawkins, Mia Wilson and Scot Loyd. Not attending were Jean Volk, Steve Read and Patti Brace.

Chair Barbara Lilyhorn called the meeting to order at 9:30 am.

The agenda for the March 21, 2014 meeting and the minutes of the February meeting were presented.

Motion: Nan Myers moved to approve the current agenda and the February minutes. Jeff Roberson seconded and the motion carried.

Report and Acceptance of 2013 SCKLS Audit was presented by Scot Loyd of Swindoll, Janzen, Hawk and Loyd.

Motion: Robert Kelly moved to approve the 2013 SCKLS Audit. Susan Woodard seconded and the motion carried.

Financial report: Paul Hawkins gave information on the Expenses by Vendor Detail report for February.

Motion: Jane Lee moved to accept the financial reports from February. Eldon Younce seconded and the motion carried.

Director's report: A written report was provided.

In the city of Winfield, 81% of voters passed in favor of building improvements of the Winfield Public Library and city street projects.

New business:

Consideration and Approval of 2015 Proposed Annual Plan and Tentative Budget was presented by Paul Hawkins. Goals for 2015 are to maintain Grants-in-aid and E-Resources grants. Also another goal is funding for a new Automation Service Coordination position which may even be filled in the latter half of 2014. And lastly, a program of services specifically for school libraries will be implemented. In the budget line items Capital Outlay will be reduced in the General fund. Some items previously purchased through Capital Outlay can be purchased from the Capital Improvement fund. Services Contingency line item in the General fund will be reduced and used from State Aid money. Rebate contingency line item in the General fund will be eliminated.

Motion: Nan Myers approved the 2015 Proposed Annual Plan and Tentative Budget. Kristin Sen seconded and the motion carried.

Report on Library Legislative Issues was presented by Paul Hawkins. Paul is in the process of drafting a protocol for the Executive Committee's consideration on how to handle communications with member libraries about legislative issues and actions.

Report on SCKLS Staffing was presented by Paul Hawkins. A written report of the job description for the Youth and School Services Consultant was presented to the committee.

Old business: None.

Adjournment: 11:15 a.m.

Mia Wilson
Recorder