

May 16, 2014

SCKLS Executive Committee Minutes

South Central Kansas Library System, 321 N Main St, South Hutchinson, KS

9:30 a.m.

Committee members attending were Barbara Lilyhorn, Nan Myers, Gail Stucky, Robert Kelly, Katie Menon, Kristin Sen, Susan Woodard, Steve Read, Patti Brace and Eldon Younce. Also attending were Paul Hawkins and Mia Wilson. Not attending were Jean Volk, Jeff Roberson and Jane Lee.

Chair Barbara Lilyhorn called the meeting to order at 9:30 am.

The agenda for the May 16, 2014 meeting and the minutes of the March meeting were presented.

Motion: Kristin Sen moved to approve the current agenda and the March minutes. Susan Woodard seconded and the motion carried.

Financial report: Paul Hawkins gave information on the Expenses by Vendor Detail report for March and April.

Motion: Robert Kelly moved to accept the financial reports from March and April. Eldon Younce seconded and the motion carried.

Director's report: A written report was provided.

Paul reported that he attended the Wichita City council meeting on Tuesday. The council voted 5-2 in favor of proceeding with design plans of a new downtown library.

Old business: None.

New business:

Approval of Annual GAAP Waiver, Resolution 2014-01 was presented by Paul Hawkins.

Motion: Eldon Younce moved to approve GAAP Waiver, Resolution 2014-01. Steve Read seconded and the motion carried.

Approval of Sumner County Neighborhood Revitalization Plan 2014 – 2024 was presented by Paul Hawkins.

Motion: Kristin Sen moved for the authorization of the Sumner County Neighborhood Revitalization Interlocal Agreement for 2014 – 2024. Steve Read seconded and the motion carried.

Executive Session for Employment Matters was presented by Paul Hawkins.

Motion: Gail Stucky moved that the executive committee recess into executive session to discuss employment matters and to protect employee privacy, and that the session begin at 10:05 a.m. and reconvene in open meeting at 10:20 a.m. Steve Read seconded and the motion carried.

The open meeting was reconvened at 10:20 a.m.

Motion: Eldon Younce moved that the executive committee recess into executive session to discuss employment matters and to protect employee privacy, and that the session begin at 10:20 a.m. and reconvene in open meeting at 10:30 a.m. Patti Brace seconded and the motion carried.

The open meeting was reconvened at 10:20 a.m.

Report on Staffing was presented by Paul Hawkins. Draft job descriptions were presented for the following positions: Automation Services Coordinator, Technology Training Consultant, Technology Specialist and Temporary Continuing Education Specialist. Sarah Roth-Mullet was hired in May as an intern working 1 day a week on the digital library initiative with Sharon Barnes and Daniel Pewewardy. The screening and interview process for the Youth and School Services position has started and will be completed by July 1.

Other Items to be Introduced: None.

Adjournment: 11:00 a.m.

Mia Wilson  
Recorder