

September 19, 2014

SCKLS Executive Committee Minutes

South Central Kansas Library System, 321 North Main Street, South Hutchinson

9:30 a.m.

Committee members attending were Gail Stucky, Nan Myers, Steve Read, Katherine Menon, Jane Lee, Patti Brace, Susan Woodard, Eldon Younce and Jeff Roberson. Not attending were Jean Volk, Kristin Sen, Barbara Lilyhorn and Robert Kelly. Also attending were Paul Hawkins, Mia Wilson and Lisa Sharbaugh.

Vice-Chair Gail Stucky called the meeting to order at 9:30 am.

The agenda for the September 19, 2014 meeting and the minutes of the August meeting were presented.

Motion: Patti Brace moved to approve the current agenda and the August minutes. Katherine Menon seconded and the motion carried.

Introduction of Lisa Sharbaugh, Automation Services Coordinator was presented by Paul Hawkins.

A brief tour of facility improvements was presented by Paul Hawkins.

Financial report: Paul Hawkins gave details on the Expenses by Vendor Detail report for August.

Motion: Jeff Roberson moved to accept the financial reports from August. Susan Woodard seconded and the motion carried.

Director's report: A written report was provided. No written official communication from the Governor's Office has been received regarding the status of current Governor's Appointee applications. Paul will be contacting the current and prospective Governor's Appointees about their status.

Old business: None.

New business:

Authorization for purchase of two replacement work vehicles was presented by Paul Hawkins. A written memo was provided. Funds will come from the General Fund rather than Capital Improvement Fund.

Motion: Steve Read moved to authorize up to \$40,000 for the purchase of two 2014 Ford Escapes and trade-in one 2005 Ford Escape and one 2007 Toyota Camry with Midwest Ford, Hutchinson. Susan Woodard seconded and the motion carried.

Information about the proposed State Library of Kansas Integrated Library System was presented by Paul Hawkins. A written memo was provided. Executive Committee members noted their concerns with open source software, adequate staffing to administer and support such a system and the lack of an interlibrary loan migration plan.

Report on SCKLS Staffing was presented by Paul Hawkins. Three positions were open earlier this year in the Technology department with one filled by Lisa Sharbaugh Automation Services Coordinator. The two technology consultant positions will be reopened with applications accepted until filled.

The meeting was adjourned at 10:35 a.m.

The next October Executive Committee meeting will be held Monday, October 27 at 11:00 am with lunch at the Derby Public Library. The SCKLS Semi-annual Business Meeting will begin at 9:00 am.

Mia Wilson
Recorder