

January 16, 2015

SCKLS Executive Committee Minutes

Larkspur Restaurant Meeting Room, 904 East Douglas Avenue, Wichita, KS

10:00 a.m.

Committee members attending were Barbara Lilyhorn, Jean Volk, Gail Niles Stucky, Susan Woodard, Eldon Younce, Steve Read, Jeff Roberson, Robert Kelly, Nan Myers, Jane Lee, Patti Brace, and Katherine Menon. Not attending was Kristin Sen. Also attending were Paul Hawkins and Jill Stern.

Chair Barbara Lilyhorn called the meeting to order at 10:06 a.m.

The agenda for the January 16, 2015 meeting and the minutes from the December 19, 2014 meeting were presented. Barbara Lilyhorn noted concerns expressed to the Executive Committee by Janice Sharp via email and that Lilyhorn would offer to address the concerns in a meeting with Sharp. Lilyhorn also gave notice that the current and future Executive Committee meetings may be recorded.

Motion: Jeff Roberson moved to approve the January 2015 agenda. Eldon Younce seconded and the motion carried.

Financial Report: Paul Hawkins reviewed the year-end December 2014 Financial Statements. Hawkins explained the General Operating Fund Expenditures, Employee Benefits Fund, Kansas State Aid Fund and Expenses by Vendor Detail reports. Hawkins noted and offered details about line item variances in the funds.

Motion: Steve Read moved to accept the financial reports for December 2014. Patti Brace seconded and the motion carried.

Director's report: Paul Hawkins told the committee that legislation regarding a changed process for regional library system appointees was still anticipated, but no specific legislation had been introduced yet. He will be monitoring state legislation and report as needed.

Old business: None.

New business:

Paul Hawkins presented and recommended the adoption of a motion detailed in the "Acknowledgement and Authorization of Financial Accounts" memo to the Executive Committee. The motion recognizes the continuance of accounts and/or deposits at designated financial institutions.

Motion: Robert Kelly moved to accept the "Acknowledgement and Authorization of Financial Accounts" memo. Patti Brace seconded and the motion carried.

Report on the SCKLS 2014 Continuing Education Programming and CE Registration Reimbursement Grant was presented by Continuing Education Specialist Jill Stern. A written report and comments were presented.

Report on SCKLS 2014 Technology Grants and Services which was prepared by Larry Papenfuss, Information Technology Director, was presented by Paul Hawkins. Hawkins indicated that Papenfuss had requested that he not be present to deliver the report.

The 2016 Annual Plan and Tentative Budget memorandum was presented by Paul Hawkins. Hawkins explained 2016 goals including the continued reduction of the SCKLS mill rate and no change in funding for the SCKLS budget. He also presented a goal to measure the value of SCKLS grants and services which will require a consultant to develop data collection and analysis tools. Hawkins discussed an additional goal to develop a technology training program similar to BLaST.

Meeting adjourned at 11:15 a.m. Following the meeting adjournment an Executive Committee/Staff luncheon was held.

Jill Stern
Recorder