

July 17, 2015

SCKLS Executive Committee Minutes

South Central Kansas Library System, 321 N Main St, South Hutchinson, KS

9:30 a.m.

Committee members attending were Barbara Lilyhorn, Nan Myers, Katherine Menon, Kristin Sen, Susan Woodard, Jeff Roberson, Eldon Younce, Jean Volk, and Jane Lee. Also attending were Paul Hawkins and Mia Wilson. Not attending were Steve Read, Gail Stucky and Patti Brace.

Chair Barbara Lilyhorn called the meeting to order at 9:30 am.

The agenda for the July 17, 2015 meeting and the minutes of the May and June meetings were presented.

Motion: Eldon Younce moved to approve the current agenda and the May and June minutes. Jane Lee seconded and the motion carried.

Motion: Jean Volk moved to approve the May minutes. Katherine Menon seconded and the motion carried.

Motion: Susan Woodard moved to approve the June minutes. Jeff Roberson seconded and the motion carried.

Service Recognition: Continuing Education Program Offerings was presented by Paul Hawkins. Paul gave recognition to the Maker Station Webinar held in June. Robin Hargrave, Youth Services Consultant, reported to Paul that at least three libraries have incorporated the maker station activities into their summer reading programs. The Code workshop for school librarians was held at SCKLS in July. Thirty librarians attended the workshop with 20 from Wichita Public Schools and with great reviews. Other trainings coming up are Basic Book Repair, Tech Talk Series and Automation Day. SCKLS will also be providing Topics and Trends Video Webcast of staff.

Financial report: Paul Hawkins gave information on the Expenses by Vendor Detail report for May and June.

Motion: Jeff Roberson moved to accept the financial report from May. Kristin Sen seconded and the motion carried.

Motion: Jean Volk moved to accept the financial report from June. Katie Menon seconded and the motion carried.

Director's report: A written report was provided.

Old Business:

New Business:

Bylaws Process for Appointment to Unexpired Term on Executive Committee was presented by Paul Hawkins. Paul provided the Attorney General Opinion No. 79-282 concerning expiration of terms. Due to resignation, the Two and Four Year College

position on the Executive Committee is now vacant. Nominations will be taken for the vacancy with the term expiring December 2015.

Report on State Library of Kansas Advisory Board Presentation was presented by Paul Hawkins. Paul provided a comparison of the dollar amount of grants to total expenditures between the regional library systems. SCKLS returns nearly 56% of its income to member libraries in the form of various grants.

Report on Follett Automated Library Systems Transition Initiative was presented by Paul Hawkins. In June of 2016, Follett will end their support for Spectrum, InfoCentre and Cir/Cat Plus versions of its automated systems and focus only on Destiny. Lisa Sharbaugh has been in contact with each library that this would affect.

Report on Preliminary SCKLS Service Data for Member Library was presented by Paul Hawkins. From January to June of 2015, SCKLS staff provided 312 onsite library service visits. Nearly two-thirds of the visits were technology related. Other services included building projects, weeding, funding, and orientations to grants and services.

Report on SCKLS 2016 Budget Process was presented by Paul Hawkins. A special System Board meeting for the 2016 Proposed Budget and the Executive Committee public hearing for the budget hearing will be on Friday, August 14 at the South Central Kansas Service Center in Clearwater at 9:00 am.

Adjournment: 11:20 a.m.

Mia Wilson
Recorder