

September 18, 2015

SCKLS Executive Committee Minutes

South Central Kansas Library System, 321 North Main Street, South Hutchinson

9:30 a.m.

Committee members attending were Barbara Lilyhorn, Gail Stucky, Nan Myers, Jane Lee, Susan Woodard, Eldon Younce, Kristin Sen, Jeff Roberson and Dalene McDonald. Also attending were Paul Hawkins and Mia Wilson. Not attending were Jean Volk, Katherine Menon, Patti Brace and Steve Read.

Chair Barbara Lilyhorn called the meeting to order at 9:30 am.

The agenda for the September 18, 2015 meeting and the minutes of the August meeting were presented.

Motion: Eldon Younce moved to approve the current agenda and the August minutes. Kristin Sen seconded and the motion carried.

Introduction of Dalene McDonald, new Executive Committee Member was presented by Barbara Lilyhorn.

Financial report: Paul Hawkins gave details on the Expenses by Vendor Detail report for August.

Motion: Jeff Roberson moved to accept the financial reports from August. Jane Lee seconded and the motion carried.

Director's report: A written report was provided. A tentative schedule of the 2016 Executive Committee meetings was distributed. Paul talked about current Continuing Education events for SCKLS members.

Old business: None.

New business:

Report on request for information on Value of SCKLS Grants and Services was presented by Paul Hawkins. Cost to hire an outside consultant was budgeted between \$4,000 – 6,000, but SCKLS staff will be compiling the data and providing the methodology for the output and cost measures. Tentative date for completion of the project development is October 2016.

Report on Rotating Collections Service was presented by Paul Hawkins. The yearly costs for providing this service by SCKLS were discussed. At this time, SCKLS will be moving forward with a proposal to outsource the delivery service.

Report on temporary discontinuation of grants and services were presented by Paul Hawkins. The policy for Temporary Discontinuation of Grants and Services was distributed and a potential application of the policy was discussed.

The meeting was adjourned at 10:45 a.m.

The next October Executive Committee meeting will be held Monday, October 26 at noon with lunch at the Derby Public Library. The SCKLS Semi-annual Business Meeting will begin at 9:00 am.

Mia Wilson
Recorder