

October 26, 2015
SCKLS Executive Committee Minutes
Derby Public Library, 1600 East Walnut Grove, Derby, KS
12:00 p.m.

Committee members attending were Barbara Lilyhorn, Gail Stucky, Susan Woodard, Kristin Sen, Katherine Menon, Jeff Roberson, Nan Myers, Jane Lee, Patti Brace, Eldon Younce, Steve Read and Dalene McDonald. Also attending were Paul Hawkins, Mia Wilson, Nicole Penley and Robin Hargrave. Not attending was Jean Volk.

Chair Barbara Lilyhorn called the meeting to order at 12:00 p.m.

The agenda for the October 26, 2015 meeting and the minutes of the September meeting were presented.

Motion: Dalene McDonald moved to approve the current agenda and September minutes. Kristin Sen seconded and the motion carried.

Financial report: Paul Hawkins presented information about the Expenses by Vendor Detail report for September.

Motion: Jeff Roberson moved to accept the financial reports from September. Susan Woodard seconded and the motion carried.

Service Recognition: A brief report on Autism Resources was presented by Robin Hargrave, Youth and School Services Consultant. An announcement will be made in the near future about the circulating autism kit.

Director's report: A written report was with the mailed packet.

Old business: None.

New business:

Report and authorization of 2015-2016 Health Insurance Employee Benefit was presented by Paul Hawkins.

Motion: Steve Read moved for the Executive Committee to authorize the continuation of our health insurance coverage with Blue Cross Blue Shield in the new amount of \$643.39 per month for participating employees and cash benefit in lieu of health insurance for non-participating full-time employees at \$246.02 a month. Eldon Younce seconded and the motion carried.

Approval of Kingman County Neighborhood Revitalization plan 2015-2018 was presented by Paul Hawkins.

Motion: Dalene McDonald moved to authorize the Kingman county Neighborhood Revitalization plan 2015-2018. Nan Myers seconded and the motion carried.

Authorization for purchase of replacement work vehicle was presented by Paul Hawkins. A written memo was included.

Motion: Patti Brace moved to authorize up to \$18,000 for the purchase of one 2015 Toyota Camry with trade-in of one 2007 Toyota Camry with Midwest Toyota/Ford, Hutchinson. Susan Woodard seconded and the motion carried.

Proposal for outsourcing Rotating Collections Service deliveries was presented by Paul Hawkins and Nicole Penley, Outreach Services Specialist. The proposal is a yearly contract starting January 2016 with Henry Industries which is the same vendor as the state interlibrary loan courier service.

Motion: Jeff Roberson moved for SCKLS to request and finalize a contract with Henry Industries, Wichita for the delivery of SCKLS Rotating Collections beginning January 1, 2016. Nan Myers seconded and the motion carried.

Meeting adjourned at 1:30 p.m.

Mia Wilson
Recorder