

October 24, 2016
SCKLS Executive Committee Minutes
Derby Public Library, 1600 East Walnut Grove, Derby, KS
11:45 a.m.

Committee members attending were Steve Read, Barbara Lilyhorn, Jean Volk, Kristin Sen, Katherine Menon, Jeff Roberson, Jane Lee, Patti Brace and Eldon Younce. Also attending were Paul Hawkins and Mia Wilson. Not attending were Susan Woodard, Nan Myers, Gail Stucky and Dalene McDonald.

Chair Steve Read called the meeting to order at 11:45 a.m.

The agenda for the October 24, 2016 meeting and the minutes of the September meeting were presented.

Motion: Patti Brace moved to approve the current agenda. Jean Volk seconded and the motion carried.

Motion: Barbara Lilyhorn moved to approve the September minutes. Kristin Sen seconded and the motion carried.

Financial report: Paul Hawkins presented information about the Expenses by Vendor Detail report for September.

Motion: Jeff Roberson moved to accept the financial reports from September. Eldon Younce seconded and the motion carried.

Director's report: A written report was with the packet. Computer insurance coverage was increased and the state tax appeal was won by SCKLS resulting in a refund for vehicle tax paid for the 2015 Camry. The first BLaST training was held in September with 9 participants.

Old business: None.

New business:

Report and authorization of 2016-2017 Health Insurance Employee Benefit was presented by Paul Hawkins.

Motion: Jean Volk moved for the Executive Committee to authorize the continuation of our health insurance coverage with Blue Cross Blue Shield in the new amount of \$657.79 per month for participating employees and cash benefit in lieu of health insurance for non-participating full-time employees at \$246.02 a month. Jeff Roberson seconded and the motion carried.

Executive Session for Employment Matters was presented by Paul Hawkins.

Motion: Jean Volk moved we recess into executive session to discuss employment issues and to protect employee privacy, and that the executive session in which no binding action will be taken begin 12:05 and reconvene in open meeting at or before 12:08. Eldon Younce seconded and the motion carried.

Report on Staffing was presented by Paul Hawkins. Two full-time job positions, the Training and Technology Specialist and the Technology Consultant are open and have been posted to various library websites. Both job descriptions were distributed at the meeting.

Meeting adjourned at 12:25 p.m.

Mia Wilson
Recorder