

December 18, 2015

SCKLS Executive Committee Minutes

**South Central Kansas Library System Facility, 321 N Main, South Hutchinson, KS
9:30 a.m.**

Committee members attending were Gail Niles Stucky, Susan Woodard, Eldon Younce, Steve Read, Jeff Roberson, Kristin Sen, Nan Myers, Barbara Lilyhorn and Jane Lee. Not attending were Katherine Menon, Dalene McDonald, Jean Volk and Patti Brace. Also attending were Paul Hawkins and Mia Wilson.

Chair Steve Read called the meeting to order at 9:30 am.

The agenda for the December 16, 2016 meeting and the minutes of the November 2016 meeting were presented.

Motion: Jeff Roberson moved to approve the current agenda and the November minutes. Susan Woodard seconded and the motion carried.

Financial report: Paul Hawkins gave details on the General Operating Fund Expenditures report and Expenses by Vendor Detail report November. Discussion took place.

Motion: Barbara Lilyhorn moved to accept the financial report from November. Eldon Younce seconded and the motion carried.

Director's report: A written report was included in the packet to the committee. The Tentative Executive Committee Meeting Schedule was distributed. Friday, December 30th, will be the closing date on the purchase of the SCKLS Building. An email from Henry Industries was also distributed.

New business:

Recognition of Outgoing Members Patti Brace, Pretty Prairie and Nan Myers, Wichita State University presented by Steve Read.

Annual Election of Chair, Vice-chair and Secretary/Treasurer were presented by Steve Read. In a paper ballot, Steve Read as Chair, Gail Niles Stucky as Vice-chair and Jean Volk as Secretary Treasurer will remain in place for 2017. It was officially noted that officers and members of the Executive Committee also serve as officers and directors of the South Central Kansas Library Foundation.

Authorization of the 2017-2021 Capital Improvement Plan was presented by Paul Hawkins. A written report and plan were presented.

Motion: Nan Myers moved to approve the Capital Improvement Plan for 2017-2021. Barbara Lilyhorn seconded and the motion carried.

Executive Session for Director's Evaluation was presented by Steve Read.

Motion: Barbara Lilyhorn moved the Executive Committee to recess into executive session to discuss the Director's evaluation and to protect employee privacy, and that the session in which no binding action will be taken, begin at 9:57 a.m. and reconvene in open meeting at 10:15 a.m. Kristin Sen seconded and the motion carried.

The open meeting reconvened at 10:15 a.m.

Authorization of 2017 Director's Salary was presented by Steve Read. The Executive Committee thanked Hawkins for his work during the past year.

Motion: Barbara Lilyhorn moved to authorize the Director's salary with a 3% merit increase for 2017. Nan Myers seconded and the motion carried.

Meeting adjourned at 10:18 a.m.

Mia Wilson
Recorder