

**January 20, 2017**  
**SCKLS Executive Committee Minutes**  
**YaYa's, 8115 East 21<sup>st</sup> Street North, Wichita, KS**  
**10:00 a.m.**

Committee members attending were Jean Volk, Susan Woodard, Eldon Younce, Jeff Roberson, Dalene McDonald, Kristin Sen, Katherine Menon, Barbara Lilyhorn, Kathy Downes and Jean Thiessen. Not attending was Gail Niles Stucky, Steve Read and Jane Lee. Also attending were Paul Hawkins, Mia Wilson and Larry Papenfuss.

Treasurer and Chair Pro Tempore Jean Volk called the meeting to order at 10:15 a.m.

The agenda for the January 20, 2017 meeting and the minutes from the December 2016 meeting were presented.

Motion: Barbara Lilyhorn moved to approve the January agenda and December 2016 minutes. Susan Woodard seconded and the motion carried.

Financial Report: Paul Hawkins reviewed the year-end December 2016 Financial Statements. Hawkins explained the General Operating Fund Expenditures, Employee Benefits Fund, Kansas State Aid Fund and Expenses by Vendor Detail reports. Hawkins noted and offered details about line item variances in the funds.

Motion: Eldon Younce moved to accept the financial reports for December 2016. Kristin Sen seconded and the motion carried.

Director's report, presented by Paul Hawkins. A report was included in the packet. General discussion took place about libraries protecting against fraud and having proper and adequate insurance.

Old business: None.

New business:

Annual SCKLS Technology Services Report presented by Larry Papenfuss, Director of Information Technology. A written report and summary were included with the presentation. New Technology Consultant Tamia Taylor will begin work February 6.

Motion: Dalene McDonald moved to table the following remaining agenda items until the next regular meeting in February:

- Annual information on Reimbursement Policy for Executive Committee Meeting Attendance.
- Information about Executive Committee Roles and Responsibilities.
- Report on Executive Committee Terms Expiring December 31, 2017.
- Report on 2018 Annual Plan and Tentative Budget Process.

Susan Woodard seconded and the motion carried.

Meeting adjourned at 11:26 a.m. Following the adjournment the annual Executive Committee/Staff luncheon was held. No further business was conducted.

Mia Wilson  
Recorder