

February 17, 2017
SCKLS Executive Committee Minutes
Winfield Public Library, 605 College, Winfield KS
9:30 am

Committee members attending were Steve Read, Gail Niles Stucky, Susan Woodard, Eldon Younce, Jeff Roberson, Dalene McDonald, Kristin Sen, Kathy Downes and Jean Thiessen. Not attending were Jean Volk, Jane Lee, Katherine Menon and Barbara Lilyhorn. Also attending were Paul Hawkins and Mia Wilson.

Chair Steve Read called the meeting to order at 9:30 am

The agenda for the February 17, 2017 meeting and the minutes from the January 2017 meeting were presented.

Motion: Dalene McDonald moved to approve the February agenda and January minutes. Susan Woodard seconded and the motion carried.

A brief tour of Winfield Public Library was given by Joan Cales, Director.

Financial Report: Paul Hawkins reviewed the Expenses by Vendor Detail report.

Motion: Jeff Roberson moved to accept the financial reports for January 2017. Susan Woodard seconded and the motion carried.

Director's report, presented by Paul Hawkins. A written report was included in the packet. The lease purchase agreement concluded in December 2016. Copy of the deed was also included in the packet.

Old business:

Annual Information about Executive Committee Roles and Responsibilities was presented by Paul Hawkins. A written memo was included

Report on Executive Committee Terms Expiring December 31, 2017 was presented by Paul Hawkins. A written memo was included.

Report on 2018 Annual Plan and Tentative Budget Process was presented by Paul Hawkins. The last two years, property values have decreased for the 12 county region. For 2016, SCKLS expanded data collection of on-site services to help measure the value and cost of SCKLS services and grants. A new organizational goal for consideration in 2018 is to gather information and evaluate the SCKLS services and grants to develop performance based budgeting. At the next Executive Committee meeting, Paul will provide three budget scenarios for 2018

New business:

State Legislative Update presented by Paul Hawkins. The Committee on Ethics, Elections and Local Government acted on Senate Bill 132 with revisions presented to the State Senate. At this time, no action has been scheduled on the amended bill by the Senate as a whole. A copy of the amended bill was distributed at the meeting.

The annual Continuous Improvement Report presented by Paul Hawkins. A written memo was included. Paul discussed the improvements made during 2016 including the staff travel/service visits and the Grant-in-aid Service contracts. As part of the Semi-annual meeting on April 24 at the Wichita State University Metropolitan Center, a formal assessment and planning process will be conducted.

Adjournment 11:31 a.m.

Mia Wilson
Recorder