

February 18, 2019

SCKLS Executive Committee Minutes

**South Central Kansas Library System Facility, 321 N Main, South Hutchinson, KS
9:30 a.m.**

Committee members attending were Steve Read, Gail Niles Stucky, Eldon Younce, Jean Thiessen, Marjorie Snyder, Kathy Downes, Katherine Menon, Gail Becker, Jeff Roberson, Susan Woodard, Kristin Sen, and Barbara Lilyhorn. Also attending were Paul Hawkins and Mia Wilson. Not in attendance was Kerri Steffen.

Chair Steve Read called the meeting to order at 9:30 am.

The agenda for the February 18, 2019 meeting and the minutes of the January meeting were presented.

Motion: Kristin Sen moved to approve the current agenda and the January minutes. Katie Menon seconded and the motion carried.

Financial report: Paul Hawkins gave details on the Expenses by Vendor Detail report.

Motion: Jeff Roberson moved to accept the financial report from January. Eldon Younce seconded and the motion carried.

Director's report: A written report was included in the packet to the committee. Discussion took place of House Bill 2320.

Old Business:

Report and Recommendations Capital Improvement and Maintenance Projects presented by Paul Hawkins.

Motion: Jeff Roberson moved that the Executive Committee authorize up to \$134,825 in Capital Improvement Fund for the building maintenance project proposed by Wray & Sons Roofing, Hutchinson. Eldon Younce seconded and the motion carried.

New Business:

Recommendation for Work Vehicle Replacement presented by Paul Hawkins.

Motion: Susan Woodard moved to authorize up to \$19,795 for the purchase of a 2019 Ford Escape SEL from Lubbers Ford, Cheney. Marjorie Snyder seconded and the motion carried.

Executive Session for Employment Matter presented by Paul Hawkins.

Motion: Kristin Sen moved the Executive Committee recess into closed session to discuss the subject of employment matters pursuant to the non-elected personnel matter exception as authorized by KSA 75-4319(b)(1). The executive session will begin at 10:07 am and the open meeting will resume in this meeting room at 10:12 am. Susan Woodard seconded and the motion carried.

The open meeting resumed in the meeting room at 10:12 am.

Report on Proposed Organizational Performance Outcomes presented by Paul Hawkins. Staff are recording time and services on Salesforce for SCKLS accountability. These performance outcomes can help determine future organizational planning and budgeting.

South Central Kansas Automation Network Update presented by Paul Hawkins. The results of the membership vote on the question of continuing SCKAN on February 12, will be to discontinue SCKAN at the end of 2020. Each SCKAN participant will receive a reimbursement from the Automation Fund dependent upon the length of participation and past financial contributions to SCKAN.

Upcoming Executive Committee Meeting dates were presented by Paul Hawkins. March meeting in Caldwell will be cancelled. The May meeting will be held at South Hutchinson. April Executive Committee Meeting will be held at noon and following the morning semi-annual program at the Wichita State University Metropolitan Complex.

Meeting adjourned at 10:39 a.m.

Mia Wilson
Recorder