

April 23, 2019

SCKLS Executive Committee Minutes

Firebirds Meeting Room, 10096 East 13th St North, Wichita, KS

12:00 p.m.

Committee members attending were Gail Becker, Katherine Menon, Jean Thiessen, Kerri Steffen, Gail Niles Stucky, Susan Woodard, Eldon Younce and Jeff Roberson. Not attending were Steve Read, Kristin Sen, Marjorie Snyder, Kathy Downes and Barbara Lilyhorn. Also attending were Paul Hawkins and Mia Wilson.

Vice-Chair Gail Niles Stucky called the meeting to order at 12:15 p.m.

The agenda for the April 23, 2019 meeting and the minutes from the February meeting were presented.

Motion: Jeff Roberson moved to approve the current agenda and February minutes. Eldon Younce seconded and the motion carried.

Financial Report: Paul Hawkins gave details on the Expenses by Vendor Detail report and Fund reports for State Aid and Capital Improvement.

Motion: Kerri Steffen moved to accept the financial reports for February and March. Susan Woodard seconded and the motion carried.

Director's report, presented by Paul Hawkins. A report was included in the packet. Materials and supplies have been order for the roof replacement and will tentatively start in 4-6 weeks.

Old business:

None

New Business:

Authorization of Capital Improvement Plan 2019-2023 presented by Paul Hawkins. For the May financials, the Capital Improvement Fund will be adjusted to reflect expenses for the current year.

Motion: Jean Thiessen moved to authorize the Capital Improvement Plan 2019-2023. Katherine Menon seconded and the motion carried.

Authorization of Resolution 2019-01 Annual GAAP Waiver presented by Paul Hawkins.

Motion: Gail Becker moved to authorize Resolution 2019-01. Eldon Younce seconded and the motion carried.

Authorization of Resolution 2019-02 Participation in Kansas Public Employees 457(b) Deferred Compensation Plan presented by Paul Hawkins.

Motion: Jeff Roberson moved to authorize Resolution 2019-02. Susan Woodard seconded and the motion carried.

Recommendation for Authorization of Five-Year Contract with Granicus for Webhosting services presented by Paul Hawkins. The planning process of the redesign of the website began in December 2018 with surveys of member libraries and staff. A preview and demonstration of the new website to the Executive Committee will occur later this year.

Motion: Susan Woodard moved to authorize Five-Year Contract with Granicus for Webhosting services. Gail Becker seconded and the motion carried.

Adjourned 12:40.

Mia Wilson
Recorder