

February 23, 2007
SCKLS Executive Committee Minutes
SCKLS, 321A North Main Street, South Hutchinson
9:30 a.m.

Committee members attending were Janice Sharp, Jean Volk, Susan Woodard, Deb Simpson, Martha Fee, Pat Conklin, Barbara Lilyhorn, Janet Brown, Patti Brace, Judy Bennett, Marilyn Hurst, Gail Stucky and Merle Bender. Also attending were Paul Hawkins and Mia Wilson.

Chair Janice Sharp called the meeting to order.

The agenda for the February 23, 2007 meeting and the minutes of the January meeting were presented.

Motion: Pat Conklin moved to approve the current agenda and the minutes of the January meeting. Martha Fee seconded and the motion carried.

Financial report: Paul Hawkins gave details on selected expenditures from the Expenses by Vendor Detail report.

Motion: Merle Bender moved to accept the financial report. Susan Woodard seconded and the motion carried.

Director's report: No additions to the written report.

Old business: None.

New business: Consideration of the Grants-in-aid Study Committee recommendations was presented by the Grants-in-aid Study Committee. The recommendations were each discussed and approved individually.

Recommendation #1 was presented and discussed.

Motion: Martha Fee moved and Susan Woodard seconded to approve Recommendation #1 to increase the base grants for eligible public and academic libraries by 9% beginning with the April 2007 grants-in-aid payment. The motion carried.

Recommendation #2 was presented and discussed.

Motion: Martha Fee moved and Susan Woodard seconded to approve Recommendation #2 to calculate the supplemental grant amounts according to 50% for out-of-district borrowers and 50% for interlibrary loans to other libraries beginning with October 2007 grants-in-aid payment. The motion carried.

Recommendation #3 was presented and discussed.

Motion: Merle Bender moved and Patti Brace seconded to accept Recommendation #3 to provide partial reimbursement to school and special libraries beginning in 2008 for the

number of interlibrary loans of 50 or more that they provided to libraries outside their district or institution during the previous calendar year. The motion carried.

Recommendation #4 was presented and discussed.

Motion: Marilyn Hurst moved and Merle Bender seconded to accept Recommendation #4 that beginning in 2008 member public and academic libraries must provide certification that their local borrower registration records have been updated at least once every three years. The motion carried.

Recommendation #5 was presented and discussed.

Motion: Merle Bender moved and Susan Woodard seconded to approve Recommendation #5 that beginning in 2010 public libraries should receive local public and private funding in an amount equal to or greater than the total amount of base grant-in-aid available from SCKLS. If not, the library will have its board meet with the SCKLS Director and develop a written three-year plan for increased local funding.

The study committee's recommendations will be incorporated into the 2008 SCKLS Annual Plan and Tentative Budget and presented for consideration at the April 23 Semi-annual Business Meeting.

A preliminary report on the 2008 Annual Plan and Tentative Budget was presented by Paul Hawkins. A 3 to 4 percent increase is expected in the total budget and salaries and goals will include information gathered from surveys of the Rotating Book Service, Needs Assessment and Grants-in-aid Program. A new five-year planning and evaluation cycle will begin in 2008. The open position which has been budgeted for the past two years will be entitled "Library Technology Development Consultant" and a hire date of September 1, 2007 was identified. The primary purpose of the position will be to assist member libraries with existing and new technology. An assessment of current SCKLS technology services and a job description were presented.

Approval of Petition for Membership from Rose Hill Public Library was presented by Paul Hawkins.

Motion: Jean Volk moved to approve the petition of membership for Rose Hill Public Library. Deb Simpson seconded and the motion carried.

Motion: Patty Brace moved to adjourn the meeting. Jean Volk seconded and the motion carried.