



## South Central Kansas Library System

Presents

# BASIC LIBRARY SKILLS TRAINING (BLaST)

Basic Library Skills Training (BLaST) is a series of programs designed for new librarians and library staff to assist you in learning fundamental skills and understanding basic library services. To earn a Basic Library Skills Training Certificate, attendance is required at a minimum of **eight Core Trainings** and **four Optional Trainings**. Please use the chart below to record your attendance.

Name \_\_\_\_\_ Library \_\_\_\_\_ Certification Initiated (mo/yr) \_\_\_\_\_

**Core Trainings:** Attend a minimum of **eight** of the following core trainings plus four optional trainings.

✓	2019 CORE TRAININGS	DATE	TIME
	<a href="#">Core Values for Library Services</a>	Thursday, February 21	9 a.m. – 12 p.m.
	<a href="#">Customer Service Skills I</a>	Thursday, February 21	1 – 3:30 p.m.
	<a href="#">How Your Library Technology Works</a>	Tuesday, March 12	9 – 11:30 a.m.
	<a href="#">Basic Technology Troubleshooting</a>	Tuesday, March 12	1 – 3 p.m.
	<a href="#">Basic Preservation</a>	Tuesday, April 2	9 – 11:30 a.m.
	<a href="#">Basic Book Repair</a>	Thursday, August 8	1 – 4 p.m.
	<a href="#">Interlibrary Loan, Cataloging and Copyright</a>	Thursday, September 5	9:30 – 11:30 a.m.
	<a href="#">Selecting and Evaluating Library Collections</a>	Thursday, September 5	1 – 3 p.m.
	<a href="#">Kansas State Library Databases and E-books</a>	Thursday, December 5	9 – 11:30 a.m.
	<a href="#">Youth Services: Building the Foundation</a>	Thursday, December 5	1 – 3 p.m.

**Optional Trainings:** Attend a minimum of **four** of the following optional trainings plus eight core trainings.

✓	2019 OPTIONAL TRAININGS	DATE	TIME
	<a href="#">2019 Summer Library Program at the Cosmosphere</a>	Wednesday, March 6	8:30 a.m. – 3:30 p.m.
	<a href="#">First Aid / CPR / AED Training</a>	Thursday, March 7	10:00 a.m. – 3:30 p.m.
	<a href="#">Professional Development: A Librarian's Journey</a>	Thursday, August 8	9:30 – 11:30 a.m.
	<a href="#">Children's Story Time Workshop</a>	Tuesday, September 17	9 a.m. – 12 p.m.
	<a href="#">First Aid / CPR / AED Training at Derby Public Library</a>	Wednesday, October 9	10 a.m. – 3:30 p.m.
	Public Governance Orientation at your library	By appointment only	<a href="#">Contact Paul Hawkins</a>
	SCKLS Library Talks training (1) of YOUR choice	<a href="#">See SCKLS event calendar</a>	Varies

Basic Library Skills Trainings (BLaST) are programs designed for new librarians and library staff that cover fundamental skills and basic library services. BLaST **Core Trainings** are held at the South Central Kansas Library System, 321 North Main Street, South Hutchinson, and BLaST **Optional Trainings** are offered at SCKLS and other locations. Trainings include light refreshments and may include a complimentary lunch. Register for BLaST trainings using the [Calendar of Events](#) on the SCKLS website (<https://sckls.info/>). When you register, be sure to indicate that you want BLaST Certification credit for your attendance at the training. Once you have completed a minimum of eight Core Trainings and four Optional Trainings, SCKLS will issue you a Basic Library Skills Training (BLaST) Certificate.

Pre-registration is required. For further program information or for assistance with registration or special accommodations, contact Katherine Hughes, Training Specialist. SCKLS may be able to accommodate special needs, including disabilities or dietary requirements, with advance notice.

Katherine Hughes  
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