

South Central Kansas Library System Executive Committee Meeting
Friday December 16, 2022 | 9:30 – 11:00 a.m.
SCKLS Training Facility & Offices
321 N Main Street
South Hutchinson, KS 67505

**Online meeting originates from SCKLS, 321 North Main Street, South Hutchinson, and is open to the public at the South Hutchinson location. If you wish to attend the public meeting, please contact SCKLS 24 hours in advance of the meeting to arrange for accommodation.*

MINUTES

Call to Order – Eldon Younce, Chair

The meeting was called to order by Chair Eldon Younce at 9:30 a.m.

Roll Call of Executive Committee Members – Julie Rogers, Recorder

Julie Rogers called the roll:

Present

Gail Becker
Savannah Ball
Kathy Downes
Mary Evans
Barbara Lilyhorn
Rhoda MacLaughlin-Ramirez
Jeff Roberson
Cina Shirley
Kerri Steffen
Jean Thiessen
Eldon Younce
Christina Zenner

Absent:

Mendy Pfannenstiel

Also in attendance were Paul Hawkins and Julie Rogers, SCKLS.

Approval of the December 2022 meeting agenda and minutes of November regular meeting – Eldon Younce

A motion to approve the December 2022 agenda and minutes of the November 2022 regular meeting was made by Barbara Lilyhorn and seconded by Rhoda MacLaughlin-Ramirez. The motion was approved.

Approval of the October and November Financial Reports – Eldon Younce

The October Financial Report contained an error indicating a \$2,881.06 payment to Paul Hawkins. The corrected payment is for \$2,881.06 is to Heartland Credit Union. A motion to approve the October and November Financial Reports was made by Rhoda MacLaughlin-Ramirez and seconded by Savannah Bell. The motion was approved.

Director's Report – Paul Hawkins

A written report was provided.

Old Business

There was no old business to discuss.

New Business

- a) Annual Election of Executive Committee and South Central Kansas Library Foundation Chair, Vice Chair, and Secretary/Treasurer – Eldon Younce

A written memo was provided. No nominations from the floor were made. A motion to elect the following slate of officers for the SCKLS Executive Committee and South Central Kansas Library Foundation: Eldon Younce, Chair; Jeff Roberson, Vice-chair; and Barbara Lilyhorn, Secretary/Treasurer was made by Cina Shirley and seconded by Gail Becker. The motion was approved.

- b) Acknowledgment and Authorization of Financial Accounts and Signers – Paul Hawkins

A written memo was provided. A motion to allow the South Central Kansas Library System Executive Committee and Board of Directors of the South Central Kansas Library Foundation acknowledge and authorize the continuance of the following accounts and/or deposits at the designated financial institutions as well as acknowledge and authorize the following governing body members – Eldon Younce, Jeff Roberson, Barbara Lilyhorn, and administrative staff Julie Rogers and Paul Hawkins as signers for the following accounts: First National Bank of Hutchinson, Simmons Bank, and Heartland Credit Union, Hutchinson, KS, was made by Gail Becker and seconded by Rhoda MacLaughlin-Ramirez. The motion was approved.

- c) Approval of 2023-2027 Five-Year Capital Improvement Plan – Paul Hawkins

A written memo and plan were provided. A motion to approve the 2023-2027 five-year capital improvement plan as presented was made by Barbara Lilyhorn and seconded by Christina Zenner. The motion was approved.

- d) Executive Session for Director's Evaluation – Eldon Younce

Jeff Roberson moved and Cina Shirley seconded, the Executive Committee recess into closed session to discuss the subject of director's annual evaluation pursuant to the non-elected personnel matter exception as authorized by KSA 75-4319(b)(1). The executive session began at 10:00 am and the open meeting resumed at 10:08 am.

- e) Authorization for 2023 Director's Salary – Eldon Younce

A motion to authorize the director's salary with a 6% merit increase effective as of January 1, 2023, was made by Jeff Roberson and seconded by Barbara Lilyhorn. The motion was approved.

The meeting adjourned at 10:22 am.

Other Items to be Introduced

Adjournment

The meeting was adjourned at 10:12 a.m.

December Committee Meeting

Director's Evaluation Committee of Eldon Younce and Jeff Roberson will meet at 8:45 a.m. via Zoom.

January Executive Committee Meeting

The January regular meeting will be held Friday, January 20, at 9:30 a.m., via Zoom. The Director's Evaluation Committee of Eldon Younce and Jeff Roberston will meet at 8:45 a.m. via Zoom.

Note: To request an item be considered for the meeting agenda, please contact the Chair of the Executive Committee or the Director at least five working days in advance of the meeting.