

**South Central Kansas Library System Executive Committee Meeting**  
**Friday November 18, 2022 | 9:30 – 11:00 a.m.**  
**SCKLS Training Facility & Offices**  
**321 N Main Street**  
**South Hutchinson, KS 67505**

*\*Online meeting originates from SCKLS, 321 North Main Street, South Hutchinson, and is open to the public at the South Hutchinson location. If you wish to attend the public meeting, please contact SCKLS 24 hours in advance of the meeting to arrange for any accommodation.*

## **MINUTES**

### **Call to Order – Eldon Younce, Chair**

The meeting was called to order by Chair Eldon Younce at 9:30 a.m.

### **Roll Call of Executive Committee Members – Julie Rogers, Recorder**

Julie Rogers called the roll:

#### Present

Gail Becker  
Savannah Ball  
Kathy Downes  
Mary Evans  
Barbara Lilyhorn  
Rhoda MacLaughlin-Ramirez  
Mendy Pfannenstiel  
Jeff Roberson  
Cina Shirley  
Kerri Steffen  
Jean Thiessen  
Eldon Younce  
Christina Zenner

#### Absent:

Also in attendance were Paul Hawkins and Julie Rogers, SCKLS.

### **Approval of the November 2022 meeting agenda and minutes of October regular meeting – Eldon Younce**

A motion to approve the November 2022 agenda and minutes of the October 2022 regular meeting was made by Mendy Pfannenstiel and seconded by Mary Evans. The motion was approved.

### **Approval of the October Financial Reports – Eldon Younce**

Paul Hawkins made the committee aware the October financial statements were not ready to present. They will be presented along with November financial statements at the December Executive Committee meeting.

### **Director's Report – Paul Hawkins**

A written report was provided.

### **Old Business**

There was no old business to discuss.

### **New Business**

#### Authorization of Libraries Transform Grant Awards – Paul Hawkins

A motion to select Canton Carnegie Township Library as the first recipient of the 2022 SCKLS Libraries Transform Grant was made by Cina Shirley and seconded by Barbara Lilyhorn. The motion was approved.

A motion to select Sterling USD 376 Junior/Senior High School Library as the second recipient of the 2022 SCKLS Libraries Transform Grant was made by Savannah Ball and seconded by Mary Evans. The motion was approved.

#### Information about Annual December Election of Executive Committee Officers – Paul Hawkins

Paul Hawkins presented the committee members a review of the process for electing Executive Committee officers.

#### Director's Evaluation – Paul Hawkins

Paul Hawkins made the committee aware of the schedule for director evaluations.

#### Tentative 2023 Executive Committee Meeting Schedule – Paul Hawkins

A tentative schedule of 2023 Executive Committee meetings was presented to the committee.

### **Adjournment**

The meeting was adjourned at 10:14 a.m.

### **December Executive Committee Meeting**

The December regular meeting will be held Friday, December 16, at 9:30 a.m., via Zoom. The Director's Evaluation Committee of Eldon Younce and Jeff Roberson will meet at 8:45 a.m. via Zoom.

**Note:** To request an item be considered for the meeting agenda, please contact the Chair of the Executive Committee or the Director at least five working days in advance of the meeting.