



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2019 LIBRARIES TRANSFORM GRANT APPLICATION FORM

Name of Library: Halstead High School	
Library Address: 521 W. 6th	
City: Halstead	
Name of primary contact person for grant application: Mary Kay Ruple	
Title: Librarian	
Address: 521 W 6th	
Phone: 3168352682	Email: mkraple@usd440.com
Name of Public Library Board Chair or College or School Administrative Officer:	
Joe Gerber	
Title: Principal	
Address: 521 W 6th	
Phone: 3168352682	Email: jgerber@usd440.com
NARRATIVE	
1. Describe the program/project and how it will address the grant objectives and key messages:	
<p>This grant will let us bring our library up to 21st century standards by creating a "learning commons". It will provide technology to support and enhance cooperative teaching and project-based learning which are essential parts of our Gemini 2 school redesign plan. The improved space will help us fulfill our mission of making students college and career ready.</p> <p>With this transformation, we will have the ability to implement new projects that can benefit the whole community (evening tutoring for students, basic computer classes for adults, book clubs, etc.).</p> <p>Our design committee is comprised of administrators, staff, and, most importantly, students. Representation from these groups creates a more inclusive planning process.</p> <p>Our library redesign will be a tangible example of what adequate funding and community support can create. It will allow local and state representatives to see what can be accomplished with state and local financial input.</p>	



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NARRATIVE cont'd

2. What is the timeline for the program/project? Project must be completed prior to December 31, 2019:

December 20, 2019-January 6, 2020: Finish final design details of project

January 7, 2020- February 5, 2020: finalize timeline with contractors, order necessary materials

March 13, 2020-March 20, 2020: Install additional electrical outlets.

April 27 & 28, 2020: Order furnishings.

May 21, 2020-August 5, 2020: Remove all shelves, furniture, and flooring. Hang new ceiling and light fixtures. Hang wall panels and paint surfaces. Prepare floor surface and lay carpet and laminate flooring.

August 6 & 7: Install all furniture.

August 9, 2020: Open house for community

August 17, 2020: First day of school. Ribbon cutting and grand opening.

3. What is the estimated total cost of the program/project? What is the amount and source of matching funds available as of January 1, 2019 for the program/project?

Total program estimated cost:

\$62,557.27

\$37,557.27 USD 440 Halstead/Bentley

\$25,000.00 SCKLS



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NARRATIVE cont'd

4. Describe how the SCKLS grant funds will be used:

The funds will be used to:

Update technology with portable charging stations and a Smart TV.

Create 3 different learning spaces by purchasing flexible furniture, movable partitions, whiteboard tables, cafe and study tables, and seating that will allow us to reconfigure spaces to meet various needs.

Improve lighting, increase the number of electrical outlets for equipment.

Update decor and furnishings to reflect the learning commons design and help with noise reduction by installing a new circulation desk, new flooring, new shelving, and decorative ceiling and wall treatments

5. Provide quotes or estimates for specific services, staff, equipment or furnishings for which the grant will be used. Costs will not be considered for grant funding unless specific documentation is provided. Documentation must correspond to costs identified in Question 4:

Smart TV and mounting bracket - \$699.98

Furnishings - \$33,578.29 Demco bid

Flooring - \$6,000.00

Lighting - \$8,379.00

Wall treatment - \$900.00 total

Drop ceiling - \$13,000



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6. Describe how the SCKLS Libraries Transform Grant will be acknowledged and publicized by the grant recipient. Copies of recognition documentation including acknowledgements and publications must be submitted to SCKLS prior to December 31, 2019.

If we win the grant, we will publicize it using the local media (newspapers & TV stations), social media (Facebook, district website, etc.), and holding an open house for the community. Hopefully, we can have a ribbon cutting ceremony on the first day of school and invite our local city officials and state representatives.

CONDITIONS

Applicant must meet with the SCKLS Director prior to submitting grant application.

The Minimum amount of matching grant request is \$5,000 and the maximum amount is \$25,000. The primary purpose and costs associated with this grant application cannot be for projects or programs to repair or maintain for roof, heating/ventilation, electrical or other building infrastructure.

The costs identified in this grant application cannot not/will not be duplicated in the applicant's other program/project funding or in applications for other SCKLS grant programs during 2019.

Award of the Libraries Transform Grant does not exclude an applicant member library from eligibility for other SCKLS grants subject to respective SCKLS grant guidelines.

Application does not guarantee award. SCKLS reserves the right to not award or to partially award any application. If program/project completion prior to December 31, 2019 is contingent upon full grant award by SCKLS, applicant must disclose below if partial grant award is acceptable or not acceptable.



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	Indicate one only:
<input type="checkbox"/>	Applicant acknowledges that full grant award by SCKLS is required for the program/project to be completed and that partial grant award is not acceptable.
<input checked="" type="checkbox"/>	Applicant acknowledges that full grant award by SCKLS is not required for the program/ project to be completed and that partial grant award is acceptable.
Applicant is responsible for informing SCKLS in writing of any significant changes in the application and providing supporting documentation in a timely manner to SCKLS about any significant changes detailed in the application. Non-compliance with any detail or condition described in this application may result in the applicant library forfeiting its eligibility for any future SCKLS grants for a period up to three years. SCKLS will provide the applicant with written notice and request for compliance should forfeiture be considered.	

Applicant Acceptance and Acknowledgement

Librarian/Director

2019-11-07 14:58:40

Date

Public Library Board Chair/College/School Administrative Officer

2019-11-07 14:58:40

Date