



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2019 LIBRARIES TRANSFORM GRANT APPLICATION FORM

Name of Library: Lindsborg Community Library	
Library Address: 111 S. Main	
City: Lindsborg	
Name of primary contact person for grant application: Suzanna Swenson	
Title: Library Director	
Address: 111 S Main, Lindsborg, KS 67456	
Phone: 785-227-2710	Email: lindsborglibrary@sbcglobal.net
Name of Public Library Board Chair or College or School Administrative Officer:	
Judy Murphy	
Title: Library Board Chair	
Address: 103 N Third St, Lindsborg, KS 67456	
Phone: 785-227-3420	Email: jurae@cox.net

NARRATIVE

1. Describe the program/project and how it will address the grant objectives and key messages:

The project is timed to coordinate with Lindsborg Community Library's 60th birthday year, celebrating both 60 years as a library and 30 years in our current building. Throughout the year we will be promoting the Library by highlighting ways to support the continuing mission of improved services to our community, raising awareness of what the Library has to offer, and inviting decision-makers into the Library to see the value provided.

The Libraries Transform project will tie into this theme for 2020 by transforming multiple library spaces for improved patron experience.

The first section of the project focuses on the children's area. Book organization for picture books and easy reader collections will change from traditional bookcases to organizers with browser style sections. The majority will move to more child friendly heights while also incorporating multiple taller display units with featured books for adult family and caregivers.

Book organization for the juvenile fiction collection will change to mobile shelving. By switching to mobile organization, this project provides the possibility of children's programming taking place within the children's area rather than the currently used adult reading space or local history room. Seating in the juvenile section will also be updated to a child-sized couch with additional built-in storage.

To complete this first section of the project, bookcases in the juvenile nonfiction section will be updated to replace mix-matched shelving with unified shelving to match the new furnishings in the children's area.

The second section of the project focuses on improving young adult and adult areas. Layout of this open space will be changed so that collection flow becomes more intuitive with the next section of fiction continuing in shelving closer at hand than the current configuration. This will be made possible by changing to two rows of 60" double-sided shelving for a majority of the adult fiction collection.

With the adult fiction collection moving into one unified section, the Library's young adult area will move into an expanded space with access to electrical outlets and room for a large library table well suited for group game play. Games are a recent addition to the Library for in-house use and will transition into full circulation in 2020.

The second section of the project is completed by replacing mix-matched shelving in the adult fiction, young adult, and audio collections with unified shelving that matches the adult style currently used in the adult nonfiction and large print sections.

Both sections of the project are transformations of library furnishings to improve accessibility for the target populations, aid in programming improvements, or improve the aesthetics of the Library. This will assist Library staff and advocates in presenting the Library as a current, necessary service and community space.



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2019 LIBRARIES TRANSFORM GRANT APPLICATION FORM

NARRATIVE cont'd

2. What is the timeline for the program/project? Project must be completed prior to December 31, 2019:

Once funding is secured, purchases will begin in December 2019 and January 2020. The first phases of the project will be added as manufacture and shipment allows, anticipated to be in place February March 2020.

Celebration of our local library, both looking back over the previous 60 years and looking forward to the future, will take place throughout 2020. Major events will coordinate with National Library Week April 19-25 and our Annual Book Sale April 24-25; the official 60th birthday celebration in June and Summer Reading Program in June and July; and the Library's Thanksgiving We are Thankful meal in November 2020. The project will continue to serve the Library well for many years to come.

3. What is the estimated total cost of the program/project? What is the amount and source of matching funds available as of January 1, 2019 for the program/project?

The estimated total cost of the project is \$59,209.20 + shipping. Matching funds of \$45,000 are available now from a gift provided by the estate of Library friend David J. Nutt. As the estate gift was given specifically to celebrate the benefits a good library bring to the community because of the kindness provided to him as a child by librarians, it seems an ideal match for a project that will transform the Library for continued improved service in years to come.



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2019 LIBRARIES TRANSFORM GRANT APPLICATION FORM

NARRATIVE cont'd

4. Describe how the SCKLS grant funds will be used:

SCKLS grant funds will be used to purchase book organizers, display, shelving and seating for the children's area, along with shelving for the new young adult area.

5. Provide quotes or estimates for specific services, staff, equipment or furnishings for which the grant will be used. Costs will not be considered for grant funding unless specific documentation is provided. Documentation must correspond to costs identified in Question 4:

Budget sheet and shopping cart for the project are attached.



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2019 LIBRARIES TRANSFORM GRANT APPLICATION FORM

NARRATIVE cont'd

6. Describe how the SCKLS Libraries Transform Grant will be acknowledged and publicized by the grant recipient. Copies of recognition documentation including acknowledgements and publications must be submitted to SCKLS prior to December 31, 2019.

The SCKLS Libraries Transform Grant will be acknowledged and publicized by the Library in press releases distributed to our local newspaper The Lindsborg News-Record, local online lifestyle magazine Dala Town, the Library's website and Facebook page. Press releases will coordinate with the initial install of furnishings as well as the Library's 60th birthday celebrations throughout 2020.

Invitations to the major events over the year in April, June, and November will be sent to local decision makers and library friends; state officials will also be invited to the largest event in June. All of these events will acknowledge the SCKLS Libraries Transform Grant as a valued funding source supporting the Library's mission to provide excellent library service in our community.

CONDITIONS

Applicant must meet with the SCKLS Director prior to submitting grant application.

The Minimum amount of matching grant request is \$5,000 and the maximum amount is \$25,000. The primary purpose and costs associated with this grant application cannot be for projects or programs to repair or maintain for roof, heating/ventilation, electrical or other building infrastructure.

The costs identified in this grant application cannot not/will not be duplicated in the applicant's other program/project funding or in applications for other SCKLS grant programs during 2019.

Award of the Libraries Transform Grant does not exclude an applicant member library from eligibility for other SCKLS grants subject to respective SCKLS grant guidelines.

Application does not guarantee award. SCKLS reserves the right to not award or to partially award any application. If program/project completion prior to December 31, 2019 is contingent upon full grant award by SCKLS, applicant must disclose below if partial grant award is acceptable or not acceptable.



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2019 LIBRARIES TRANSFORM GRANT APPLICATION FORM

Indicate one only:	
<input type="checkbox"/>	Applicant acknowledges that full grant award by SCKLS is required for the program/project to be completed and that partial grant award is not acceptable.
<input checked="" type="checkbox"/>	Applicant acknowledges that full grant award by SCKLS is not required for the program/ project to be completed and that partial grant award is acceptable.

Applicant is responsible for informing SCKLS in writing of any significant changes in the application and providing supporting documentation in a timely manner to SCKLS about any significant changes detailed in the application. Non-compliance with any detail or condition described in this application may result in the applicant library forfeiting its eligibility for any future SCKLS grants for a period up to three years. SCKLS will provide the applicant with written notice and request for compliance should forfeiture be considered.

Applicant Acceptance and Acknowledgement

Suzanna Samson

Librarian/Director

2019-11-08 17:05:04

Date

Judy Murphy

Public Library Board Chair/College/School Administrative Officer

2019-11-08 17:05:04

Date