



SOUTH CENTRAL KANSAS LIBRARY SYSTEM

2021-2022 LIBRARIES TRANSFORM GRANT APPLICATION FORM

Name of Library: McPherson Public Library	
Library Address	
Street: 214 W Marlin	State: KS
City: McPherson	Zip: 67460

Name of primary contact person for grant application: Jennifer McCulley
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Title: Youth Services Coordinator	
Address	
Street: 214 W. Marlin St.	State: Kansas
City: McPherson	Zip: 67460

Phone: 6202452570	Email: jmcculley@macpl.org
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Name of Public Library Board Chair or College or School Administrative Officer: Janette Hess

Title: President	
Address	
Street: 1301 Mallard Drive	State: Kansas
City: McPherson	Zip: 67460

Phone: 620-242-7377	Email: hessjd76@gmail.com
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NARRATIVE

1. Describe the program/project and how it will address the grant objectives and key messages:

Grant objectives are (1) to increase awareness and support for transforming the local library, (2) to further the perception of the library as essential to the community and (3) to energize library advocates to influence local, state and national decision-makers. Key messages are (1) Libraries transform lives, (2) Libraries transform communities, (3) Libraries are community centers for lifelong learning and (4) Libraries are a smart investment.

The goal of our proposed project is to transition our traditional shelving units for our picture book collection to browsing book bin units. By replacing our picture book shelves with a cover-facing system, we will not only make this collection more accessible to the books target age group but will see a significant increase in the engagement of that group with the collection. We began this project in 2020 by sorting our picture book collection into categories, such as Dinosaurs, Things That Go, and Traditions. The transition to categories has already earned us praise from parents and kids, because the kids are able to become more independent browsers, discovering books on their own. We will also move our board books into these same browsing bins so our smallest readers have the same level of easy access.

Now to address each Grant Objective and Key Message:

Grant Objective:

1.to increase awareness and support for transforming the local library

The publicity that will surround this project will be quite substantial as we plan to document the process at every step along the way to garner community support and enthusiasm.

2.to further the perception of the library as essential to the community

Free access to library materials and services is certainly an essential aspect of libraries. Providing a collection of materials to our families with young children, childcare providers, local schools and teachers-in-training is indispensable to help our young readers grow their love of reading and our educators help share their own love of reading with them.

3.to energize library advocates to influence local, state and national decision-makers

The groundwork of building a community of library advocates starts with the smallest moments. We have been very intentional over the years in building relationships with both individuals and entities in our community. We continue to have overwhelming support from our community members and city leaders. Making changes that benefit our youngest community members is a surefire way to garner additional support from families, local educators, and city leaders. This is also laying the foundation for the children themselves to become future library advocates. People tend to be much more willing to fight for those things that influenced them as children.

Key Messages

1.Libraries transform lives

Allowing kids to become more independent in choosing their own books is such an important step in their reading journey. It is the easiest way to start building their love of reading and learning with a simple step of giving them the power to choose and discover books that they enjoy. With a spine-out system the bulk of the decisions, when it comes to what a family takes home, typically falls to the parents, because kids cannot always read what is on the book spines. By showcasing the covers, kids will be drawn into the stories before they see a single page. The artwork on which publishers spend a significant amount of money can be put to work for our purposes in attracting children to books.

2.Libraries transform communities

One of the hallmarks of a library is that we help encourage social mobility. While at its core, social mobility is about the individual or family unit, but it is so much more than that. Public libraries are designed to not limit or deny access based on a person's status, education, or wealth. Instead we offer equal access that enables anyone to gain the same information or resources as anyone else in the community. This project provides an easier way for children to find books that bring them joy, and for a child who does not have access to books in their home, this is invaluable. The books that they discover will help encourage their imaginations and creativity, and our community will certainly benefit from that in the long run.

3.Libraries are community centers for lifelong learning

Our ultimate, long-term goal is build a library that makes children want to read. If we can instill a joy of reading in them as young children, it makes it much easier as they hit those rocky pre-teen years where we see a massive increase in reluctant readers. Easy access to books helps build lifelong readers. A child who is read to at an early age is more successful in school and they typically enter school with bigger vocabularies. The ability to learn language skills is greatest before the age of six, so it is the ideal age to make books as easy to get as possible to encourage them to want to read and parents to want to read to them.

4.Libraries are a smart investment

As of our last census, nearly 6% of our population is under the age of 5. Studies show that early reading skills are one of the largest determining factors in a person's future success (even more so than a family's income). Giving them this expanded access to books at a young age is a fine investment in our community's future.



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NARRATIVE cont'd

2. Describe and provide the tentative timeline for the program/project.

Project must be completed prior to December 31, 2022:

Shelving will be ordered from Library Furniture International by January 31, 2022. The lead time for production and delivery is approximately 12-14 weeks. This will put the installation of the new shelving units into the library sometime before the beginning of the summer of 2022. We will be paying for installation and book moving services from the company as well, so the transition time should be minimal. Signage for the collection will also be purchased from the same company. Estimated project completion is August 2022.

3a. What is the estimated total cost of the program/project?

\$51,700

3b. What is the amount of local matching funds available as of January 1, 2022?

\$26,700



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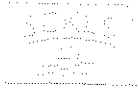
NARRATIVE cont'd

3c. What is the source of local matching funds available as of January 1, 2022?

The McPherson Public Library Endowment Fund

3d. What is the amount of matching grant request from SCKLS?

\$25,000



SOUTH CENTRAL KANSAS LIBRARY SYSTEM
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NARRATIVE cont'd

4. Describe how the SCKLS grant funds will be used:

Grant funds will be used to cover a portion of the cost of new picture book shelving units from Library Furniture International. We will use the funds to purchase 25 shelving units that contain face out browsing bins that are three rows high.

5. Provide quotes or estimates for specific services, staff, equipment or furnishings for which the grant will be used. Costs will not be considered for grant funding unless specific documentation is provided. Documentation must correspond to costs identified in Question 4:

Quote from Library Furniture International is attached



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NARRATIVE cont'd

6. Describe and provide a timeline for how you will acknowledge and publicize the SCKLS Libraries Transform Grant. Copies of recognition documentation including acknowledgements and publications as well as a brief evaluation of the project must be submitted to SCKLS prior to December 31, 2022. Note: Failure to provide recognition and evaluation documentation prior to December 31, 2022 will result in your library's ineligibility for SCKLS grants in 2023.

As soon as we are announced as a grant recipient we will issue a press release and make the announcement via our social media platforms and other media outlets. We will host a ribbon cutting with our local chamber of commerce upon project completion. Social media posts will be used to document the entire installation process. We will also submit for publication in Kansas Libraries and the MPLA newsletter once the new shelving units are installed.

7. Attach additional files supporting your application here as well as any additional information you wish to include:



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CONDITIONS

Applicant must meet with the SCKLS Director prior to submitting grant application. The following conditions will be reviewed as part of the meeting:

If applicant is a school library, school library services must be administered by a licensed school library media specialist in compliance with Kansas Administrative Regulation 91-31-32(c) (9) (e) Library Services.

The Minimum amount of matching grant request is \$5,000 and the maximum amount is \$25,000.

The primary purpose and costs associated with this grant application cannot be for projects or programs to repair or maintain for roof, foundation, heating/ventilation, electrical or other building or structural infrastructure. A factor in determining grant eligibility is whether the proposed project or program will meet Americans with Disabilities Act (ADA) accessibility guidelines.

The costs identified in this grant application cannot not/will not be duplicated in the applicant's other program/project funding or in applications for other SCKLS grant programs during 2022.

Award of the Libraries Transform Grant does not exclude an applicant member library from eligibility for other SCKLS grants subject to respective SCKLS grant guidelines.

A member public, academic, school district or special library that has previously been awarded a Libraries Transform Grant is ineligible for re-application for a seven year period from the date of original grant award.

Application does not guarantee award. SCKLS reserves the right to not award or to partially award any application. Award may vary depending on the availability of grant funds from SCKLS and upon number and amounts of qualified grant applications from member libraries. If program/project completion prior to December 31, 2022 is contingent upon full award by SCKLS, applicant must disclose below if partial grant award is acceptable or not acceptable.



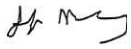
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	Indicate one only:
<input checked="" type="checkbox"/>	Applicant acknowledges that full grant award by SCKLS <i>is required</i> for the program/project to be completed and that partial grant award is not acceptable.
<input type="checkbox"/>	Applicant acknowledges that full grant award by SCKLS <i>is not required</i> for the program/ project to be completed and that partial grant award is acceptable.

Applicant is responsible for informing SCKLS (paul@sckls.info) in writing of any significant changes in the application and providing supporting documentation in a timely manner to SCKLS about any significant changes detailed in the application. Non-compliance with any detail or condition described in this application may result in the applicant library forfeiting its eligibility for any future SCKLS grants for a period up to three years. SCKLS will provide the applicant with written notice and request for compliance should forfeiture be considered.

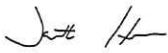
Applicant Acceptance and Acknowledgement



Librarian/Director

2021-10-08 14:04:28

Date



Public Library Board Chair/College/School Administrative Officer

2021-10-08 14:04:28

Date

9/20/2021

Factory: BibloXPO

Lead Time: 12-14 weeks

LFI QT-2291 Proposal For:

McPherson Public Library, KS

Library Furniture International
797 Glenn Ave
Wheeling IL 60090
ph: 847-564-9497
fax: 847-564-9337

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
REVISED						
S-1	25	BibloXPO		PICTURE BOOK SHELVING DF 48"H x 36"W x 15-3/4 - 15-3/4"D 3 rows high 8"H x 15-3/4"D browsing bin for face out display/browsing 8"H x 12"D browsing bin for face out display/browsing 8"H x 12"D browsing bin for face out display/browsing	\$ 1,144.28	\$ 28,607.11
			base			
			row 2			
			row 3			
			STEEL COLOR:	TBD		
			SIGNAGE:	6"H		
			CASTERS:	N/A		
			END PANELS	Yes, EP-1		
			CANOPY TOPS	N/A		
	7			STARTER		
	18			ADDER		
	25			OTHER - Signage		
EP-1	14			DOUBLE FACED ENDPANELS	\$ 258.74	\$ 3,622.32
	14			48"H x 34-3/4"W x 1-1/4"T Standard Laminate: TBD PVC Edgebands: TBD		
S-2	2	BibloXPO		BOARD BOOK SHELVING SF 36"H x 36"W x 15-3/4 2 rows high 4"H x 15-3/4"D browsing bin for face out display/browsing 4"H x 12"D browsing bin for face out display/browsing	\$ 490.76	\$ 981.51
			base			
			row 2			
			STEEL COLOR:	TBD		
			SIGNAGE:	6"H		
			CASTERS:	N/A		
			END PANELS	Yes, EP-2		
			CANOPY TOPS	N/A		
	1			STARTER		
	1			ADDER		
	2			OTHER		
EP-2	2			SINGLE FACED END PANELS	\$ 158.82	\$ 317.65
	2			36"H x 19"W x 1-1/4"T Standard Laminate: TBD PVC Edgebands: TBD		

9/20/2021

Factory: BibloXPO

Lead Time: 12-14 weeks

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McPherson Public Library, KS

Library Furniture International
797 Glenn Ave
Wheeling IL 60090
ph: 847-564-9497
fax: 847-564-9337

ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
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CCUP				CUSTOM COLOR UPCHARGE FOR STEEL SHELVING		
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If you choose a custom color for the shelving, the upcharge would be \$2,100

This cost is not included in the total---it is just shown here for informational purposes.

M-1	1			MOVING SERVICES	\$	1,700.00
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LFI proposes to remove 6 existing ranges of Shelving and Picture Books. Shelving will be placed in storage within the library or recycled. Picture Books will be placed back on New Browser Bin shelving once it is installed.

MISC				BIBLO STEEL SURCHARGE	\$	6,025
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TOTAL FOB FACTORY					\$	41,253.95
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INSTALLATION + FREIGHT					\$	10,446.05
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* non union / non-prevailing wage *

TOTAL					\$	51,700.00
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50% DEPOSIT					\$	25,850
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QUOTATION TERMS

*** quotes are valid for 30 days from date at top of this page**

* quotes are based on stated quantities; any change in quantity may require re-quoting

* prices include standard materials/finishes unless otherwise noted

* customer is responsible for verifying all final details of order including, but not limited to, size, color, finish, etc.; if there are any questions on this quote, please contact LFI at 847-564-9497 to clarify details prior to accepting quote

9/20/2021

Factory: BiblioXPO

Lead Time: 12-14 weeks

LFI QT-2291 Proposal For:

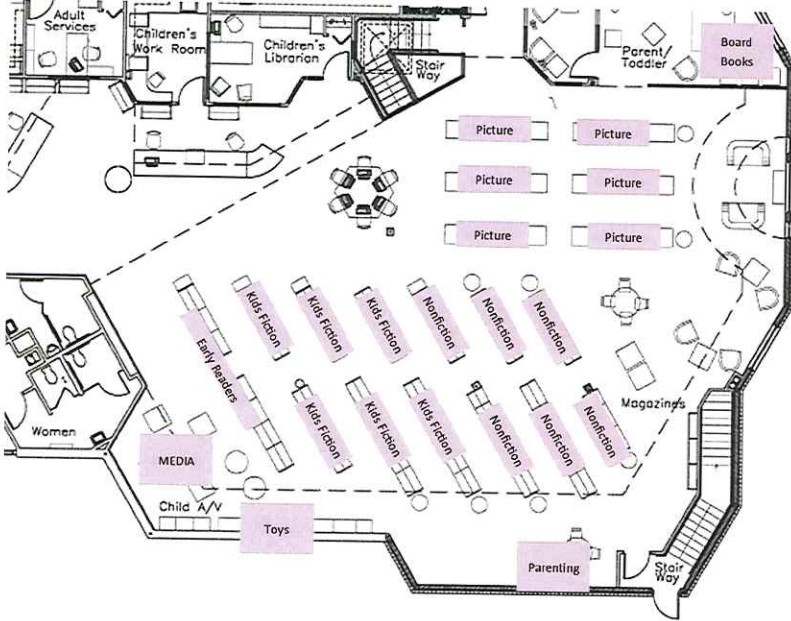
McPherson Public Library, KS

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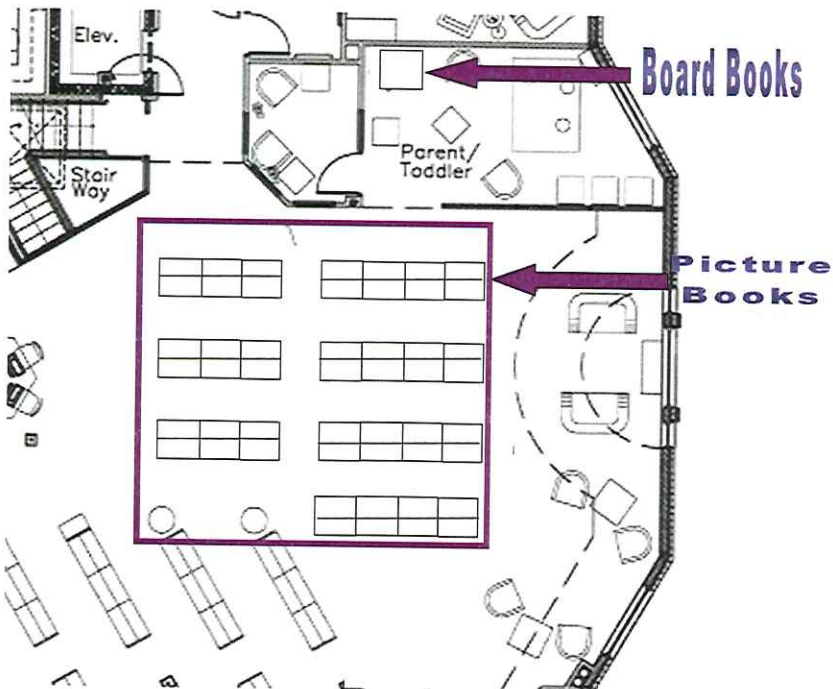
ITEM	QTY	MFG	CATALOG NO.	DESCRIPTION	UNIT NET	EXTENSION
				<p>* LFI assumes use of customer's dumpster for waste removal. If customer requests LFI to provide dumpster, additional costs will be billed to customer.</p> <p>* Storage Costs---if finished product requires storage at LFI warehouse due to customer's site not being ready for installation at the agreed upon time, LFI reserves the right to assess a storage charge</p> <p>PAYMENT TERMS 50% deposit; balance due upon completion</p> <p>TO ACCEPT THIS QUOTE: * sign and date below as formal acknowledgement of the quote terms * please forward a deposit if one is required per the quote terms * please fax back to LFI at 847-564-9337 and we will begin processing your order * LFI will coordinate and schedule in-bound freight of your order. * An LFI installer will meet the delivery truck, off-load, unpack, place items and inspect your order for damage. If there is damage or missing items, LFI will handle the claim and coordination with factory.</p> <p>* By NOT contracting LFI for installation, then the client is responsible for handling all issues mentioned above. LFI will provide the name and tracking number of the freight carrier, however, the client is responsible for making freight claims. * Factories and freight carriers will require digital photography of any damage related issues.</p>		
Signature _____ Date _____						
TOTAL					\$	51,700.00

From: Jennifer McCulley <jmcculley@macpl.org>
Sent: Tuesday, October 12, 2021 11:15 AM
To: Paul Hawkins
Subject: Re: Libraries Transform Application

Our current layout:



Our new layout:



These are samples of the new shelving units we are hoping to transition to:



Jennifer McCulley, M.A. | Youth Services Coordinator
214 West Marlin | McPherson, KS 67460
Phone: (620) 245-2570

Happy Reading,

Jennifer

- [Website](#)
- [Calendar of Events](#)
- [Youth Services Facebook Page](#)
- [Youth Service Instagram Page](#)